



OFFICE OF THE TOWN MANAGER

Mac Serda, ICMA-CM

RFQ 2019 – 003

Underground Utilities Engineering and Project Management

Addendum No. 1

October 17, 2019

REVISED DUE DATE: November 4, 2019, 2pm

This addendum is to serve three purposes:

- #1** - to revise the selection criteria
- #2** - to delete page 25 (Evaluation Criteria)
- #3** - to extend the deadline from October 21, 2019 to November 4, 2019, 2pm.

Please use this information when responding to the solicitation.

Revised Selection Criteria

In determining whether a firm is qualified, the Town shall consider such factors as:

- The ability of professional personnel
- Whether a firm is a certified minority business enterprise
- Past performance
- Willingness to meet time and budget requirements
- Location (to Town Hall and the project location)
- Recent, current, and projected workload of the firm
- Volume of work previously awarded to each firm by the Town

Please include in the response information pertaining to each category.

Any questions, please contact the designated personnel per the original solicitation.



A handwritten signature in blue ink, appearing to read "Mac Serda", written over a horizontal line.

Mac Serda, ICMA-CM
Town Manager