

THE TOWN OF HILLSBORO BEACH



**Fiscal Year 2018
Adopted Budget**

(Adopted on September 22, 2017)

TOWN OF HILLSBORO BEACH

Public Officials

Deb Tarrant

Mayor

Irene Kirdahy

Vice Mayor

Vicky Feaman

Commissioner/Treasurer

Don Taggart

Commissioner

Barbara Baldasarre

Commissioner

Administrative Staff

Mac Serda, Town Manager

Tom Nagy, Police Chief

Elliott Garay, Water Plant Superintendent

D.J. Doody, Town Attorney

Severn Trent, Financial Services

Table of Contents

	<u>Page #</u>
Public Officials	i
Administrative Staff	i
Millage Rate Comparison	
Comparison of Taxable Value	1
Comparison of Millage Rate Options	1
Budget Summary by Fund	
General Fund	2
Water Fund	3
Budgeted Revenues and Expenditures by Fund	
General Fund	
Revenues	4 - 5
Expenditures	
Town Commission	6
Town Administration	7
Maintenance	8
Police	9 - 10
Non Departmental	11
Budget Notes	12 - 23
Water Fund	
Revenues and Expenses	24 - 25
Budget Notes	26 - 29
Staffing Plan	
Administrative, Maintenance & Water Departments	30
Police Department	31

Millage Rate Comparison

Comparison of Taxable Value - (FY2017 vs FY2018)

Description	Gross Taxable Value	Difference	% Change (incr / decr)
FY17 Certified Taxable Value	1,171,778,802	-	-
FY17 Adjusted Taxable Value	1,173,203,164	1,424,362	0.12%
FY18 Certified Taxable Value	1,262,382,100	89,178,936	7.60%

Comparison of Millage Rate Options

Description	Gross Taxable Value	Millage Rate	Gross Tax Revenue (1)	Revenue Incr (Decr)	% Change from Prior Year Rate	% Over Roll Back Rate
Roll Back Millage Rate	1,237,236,300	3.3189	4,106,211	-	-5.18%	n/a
Prior Year Millage Rate	1,262,382,100	3.5000	4,418,337	312,126	0.00%	5.46%
Other Proposed Millage Rate (option 1)	1,262,382,100	3.6000	4,544,576	438,364	2.86%	8.47%
Other Proposed Millage Rate (option 2)	1,262,382,100	3.6500	4,607,695	501,484	4.29%	9.98%
Adopted Millage Rate	1,262,382,100	3.5000	4,418,337	312,126	0.00%	5.46%

Notes

(1) Gross Tax Revenue does not include discounts taken by property owners for early payment.

Budget Summary - General Fund

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Revenues						
Property Taxes	\$ 3,528,514	\$ 3,974,987	\$ 4,189,681	\$ 214,694	\$ 4,281,951	7.7%
Other Locally Levied Taxes	295,232	300,350	301,261	911	295,400	-1.6%
Special Assessments	745,529	750,523	757,176	6,653	750,523	0.0%
License & Permits	140,480	66,000	176,085	110,085	100,000	51.5%
Intergovernmental Revenues	242,810	233,710	226,728	(6,982)	255,984	9.5%
Fines & Forfeitures	13,072	13,000	12,061	(939)	12,500	-3.8%
Miscellaneous Revenues	50,626	24,000	(126)	(24,126)	25,500	6.3%
Interest Income	43,643	28,000	47,054	19,054	51,140	82.6%
Non-Operating	50,000	50,000	50,000	-	50,000	0.0%
Use of Fund Balance Reserves	-	150,000	-	(150,000)	400,000	166.7%
Total Revenues	5,109,906	5,590,570	5,759,919	169,350	6,222,998	11.3%
Expenditures						
Total Town Commission	14,931	25,315	21,573	3,742	34,204	35.1%
Total Town Administration	564,624	687,191	618,813	68,378	776,319	13.0%
Total Police	2,466,457	2,552,933	2,551,158	1,775	2,695,271	5.6%
Total Maintenance	110,898	123,699	123,111	588	196,879	59.2%
Total Fire	750,000	753,274	753,150	124	768,608	2.0%
Total Building and Engineer	102,361	79,000	73,218	5,783	113,000	43.0%
Total Trash	263,546	265,346	263,746	1,601	270,159	1.8%
Total Beaches	1,053,471	1,003,962	1,184,293	(180,331)	1,272,262	26.7%
Total Transportation	87,917	87,628	87,628	-	90,256	3.0%
Total Non-Operating	12,716	12,222	12,222	-	6,040	-50.6%
Total Expenditures	5,426,921	5,590,570	5,688,911	(98,341)	6,222,998	11.3%
Revenues over (under)						
Expenditures	\$ (317,015)	\$ -	\$ 71,008	\$ 71,008	\$ -	

Budget Summary - Water Fund

Description	FY 2016 Actual	FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Revenues						
Water Revenue	\$ 1,566,308	\$ 1,723,847	\$ 1,730,145	\$ 6,298	\$ 1,833,460	6.4%
Miscellaneous	80,887	75,211	72,761	(2,450)	82,052	9.1%
Loan Proceeds	-	6,649,709	1,050,000	(5,599,709)	5,599,709	-15.8%
Total Revenues	1,647,194	8,448,767	2,852,906	(5,595,861)	7,515,221	-11.0%
Expenses						
Total Personal Services	412,194	428,654	420,152	8,502	448,472	4.6%
Total Operating Expenses	295,395	325,118	275,851	49,268	333,297	2.5%
Total Non Operating Expenses	757,170	7,694,995	1,631,106	6,063,889	6,733,452	-12.5%
Total Expenses	1,464,759	8,448,767	2,327,109	6,121,658	7,515,221	-11.0%
Revenues over (under)						
Expenses	\$ 182,435	\$ -	\$ 525,798	\$ 525,798	\$ -	

General Fund - Revenues

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Locally Levied Taxes						
Tax Receipts - Current Year	3,659,050	\$ 4,101,226	\$ 4,101,226	\$ -	\$ 4,418,337	7.7%
Tax Receipts - (Discounts)	(132,630)	(131,239)	(142,321)	(11,081)	(141,387)	7.7%
Tax Receipts - Delinquent	2,094	5,000	230,776	225,776	5,000	0.0%
Local Opt Gas Tax	33,747	34,498	33,731	(767)	35,084	1.7%
FPL Franchise	219,854	225,000	225,739	739	225,000	0.0%
Local Communications Tax	41,631	40,852	41,790	938	35,316	-13.6%
Subtotal	3,823,746	4,275,337	4,490,942	215,605	4,577,351	7.1%
Non-Ad Valorem Assessments						
Special Assessments	745,529	750,523	750,523	-	750,523	0.0%
Special Assmnts- Delinquent	-	-	6,653	6,653	-	n/a
Subtotal	745,529	750,523	757,176	6,653	750,523	0.0%
License & Permits						
Permits	129,230	60,000	170,935	110,935	94,000	56.7%
Variances & Development	5,250	4,000	3,150	(850)	4,000	0.0%
Miscellaneous Plan Review	6,000	2,000	2,000	-	2,000	0.0%
Subtotal	140,480	66,000	176,085	110,085	100,000	51.5%
Intergovernmental Revenues						
Occupational Licenses	1,964	1,000	1,046	46	1,000	0.0%
Other State / Federal Grants	-	350	-	(350)	20,850	5857.1%
FL Dept of Enviroment Protect	10,459	-	-	-	-	n/a
FDLE - JAG Grant	2,323	1,000	-	(1,000)	1,000	0.0%
State Revenue Sharing	42,743	44,145	41,080	(3,065)	45,694	3.5%
Alcoholic Beverage License	636	640	636	(4)	640	0.0%
Half-Cent Sales Tax	122,782	127,225	123,576	(3,649)	127,000	-0.2%
Recycling Revenue	1,167	750	1,789	1,039	1,200	60.0%
County Transportation Grant	30,315	30,000	30,000	-	30,000	0.0%
Marine Law Enforcement Grant	30,422	28,600	28,600	-	28,600	0.0%
Interlocal Agreement	-	-	-	-	-	n/a
Subtotal	242,810	233,710	226,728	(6,982)	255,984	9.5%
Fines & Forfeitures						
Fines	13,072	12,000	11,761	(239)	12,000	0.0%
Seizures and Forfeitures	-	1,000	300	(700)	500	-50.0%
Subtotal	13,072	13,000	12,061	(939)	12,500	-3.8%

General Fund - Revenues

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Miscellaneous Revenues						
Miscellaneous	24,961	10,000	5,967	(4,033)	10,000	0.0%
Lien Search Fee	16,400	14,000	15,100	1,100	15,500	10.7%
Net Incr (Decr) In FMV-Invest	9,265	-	(21,193)	(21,193)	-	n/a
Subtotal	50,626	24,000	(126)	(24,126)	25,500	6.3%
Interest Income						
Interest Income	43,073	27,500	45,703	18,203	50,000	81.8%
Interest Income - Tax Collector	571	500	1,351	851	1,140	128.1%
Subtotal	43,643	28,000	47,054	19,054	51,140	82.6%
Non-Operating Revenues						
Transfers/Contribution	50,000	50,000	50,000	-	50,000	0.0%
Use of Fund Balance Reserves	-	150,000	-	(150,000)	400,000	166.7%
Subtotal	50,000	200,000	50,000	(150,000)	450,000	125.0%
Total Revenues	\$ 5,109,906	\$ 5,590,570	\$ 5,759,919	\$ 169,350	\$ 6,222,998	11.3%

General Fund - Town Commission

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Personal Services						
Mayor/Commission Stipend	\$ 9,750	\$ 11,100	\$ 11,100	\$ -	\$ 20,100	81.1%
FICA	746	849	849	-	1,538	81.2%
Total Personal Services	10,496	11,949	11,949	-	21,638	81.1%
Operating Expenses						
Advertising	564	3,500	3,733	(233)	3,500	0.0%
Election Fees	537	5,566	1,054	4,512	5,566	0.0%
Annual Conference - League of Cities	-	1,800	1,998	(198)	-	-100.0%
Mayor/Commission Expense	3,335	2,500	2,840	(340)	3,500	40.0%
Total Operating Expenses	4,435	13,366	9,624	3,742	12,566	-6.0%
Total Commission	\$ 14,931	\$ 25,315	\$ 21,573	\$ 3,742	\$ 34,204	35.1%

General Fund - Town Administration

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Personal Services						
Salaries	\$ 127,390	\$ 216,442	\$ 225,978	\$ (9,536)	\$ 220,711	2.0%
Social Security / FICA	9,516	16,558	17,517	(959)	16,884	2.0%
Florida Retirement System	3,064	6,344	8,191	(1,847)	7,976	25.7%
401(K) Plan	7,200	15,850	11,354	4,496	12,000	-24.3%
Health and Life Insurance	17,054	19,078	16,337	2,741	30,396	59.3%
Workers' Comp Insurance	806	585	564	21	673	14.9%
Unemployment Compensation	-	750	-	750	750	0.0%
Total Personal Services	165,031	275,607	279,941	(4,334)	289,391	5.0%
Operating Expenses						
Coding Ordinances	489	3,500	2,500	1,000	3,500	0.0%
Code Enforcement Services	-	-	-	-	30,000	n/a
ProfServ- Interim Mgr. / Town Clerk	70,398	-	-	-	-	n/a
Professional Services - Digitize records	27,103	20,000	23,293	(3,293)	15,000	-25.0%
Town Attorney	65,043	50,000	69,171	(19,171)	65,000	30.0%
Audit Services	14,304	17,000	10,200	6,800	13,300	-21.8%
Temporary Labor	18,583	-	-	-	-	n/a
Accounting/Financial Services	75,900	75,900	75,900	-	75,900	0.0%
Investment Services	8,094	8,000	9,600	(1,600)	10,000	25.0%
Professional Services - IT services	7,745	6,000	6,482	(482)	10,000	66.7%
Telephone Service	3,839	3,800	3,001	799	3,800	0.0%
Postage	4,807	5,000	5,000	-	5,000	0.0%
Utility - Water	6,066	6,200	7,701	(1,501)	7,900	27.4%
Florida Power and Light	4,241	4,500	3,558	942	4,500	0.0%
Utility - Sewer	5,023	5,000	5,377	(377)	5,500	10.0%
Rental/Leases	2,329	2,400	2,329	71	2,400	0.0%
Liability and Property Insurance	25,086	20,379	23,344	(2,965)	22,417	10.0%
Printing and Stationery	6,793	6,800	5,251	1,549	6,800	0.0%
Advertising	8,227	8,000	8,000	-	8,000	0.0%
Miscellaneous	1,717	4,000	4,000	-	4,000	0.0%
Bank Fees	1,285	1,000	1,153	(153)	1,000	0.0%
Internet Service	4,366	9,500	4,954	4,546	8,000	-15.8%
Office Supplies	4,390	3,500	5,632	(2,132)	3,500	0.0%
Website Support	-	-	-	-	5,000	n/a
Software Maintenance/Support	1,150	4,000	3,065	935	14,000	250.0%
Computer Expenses/Supplies	-	-	2,500	(2,500)	10,000	n/a
Subscriptions and Memberships	4,252	4,500	4,500	-	4,500	0.0%
Office Equipment	1,600	1,000	1,000	-	1,000	0.0%
Training Expenses	1,506	2,000	1,653	347	2,000	0.0%
Town Events	1,330	10,000	7,495	2,505	10,000	0.0%
Resident Communications/Mailings	-	2,000	-	2,000	14,500	625.0%
Contingency	12,273	127,605	42,214	85,392	120,412	-5.6%
Total Operating Expenses	399,593	411,584	338,872	72,712	486,929	18.3%
Total Administrative	\$ 564,624	\$ 687,191	\$ 618,813	\$ 68,378	\$ 776,319	13.0%

General Fund - Maintenance

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Personal Services						
Salaries	\$ 47,143	\$ 45,906	\$ 46,700	\$ (795)	\$ 46,821	2.0%
Sick Leave	1,795	1,955	1,589	366	1,955	0.0%
Social Security / FICA	3,676	3,661	3,681	(20)	3,731	1.9%
Florida Retirement System	3,323	3,452	3,083	369	3,708	7.4%
Health and Life Insurance	25,021	26,951	26,726	225	29,657	10.0%
Workers' Comp Insurance	5,091	3,759	4,254	(495)	4,370	16.3%
Total Personal Services	86,047	85,684	86,033	(349)	90,242	5.3%
Operating Expenses						
Pest Control - Building/Grounds	996	1,000	1,064	(64)	1,000	0.0%
Liability and Property Insurance	1,076	1,215	1,027	188	1,337	10.0%
R&M - Equipment	1,364	1,300	500	800	1,300	0.0%
R&M - Grounds	707	1,300	603	697	1,300	0.0%
Landscape Maintenance	1,995	2,000	2,000	-	2,000	0.0%
Town Hall Maint/Repairs	1,706	5,000	2,999	2,001	10,000	100.0%
Generator Maint Contract	2,196	2,700	18,420	(15,720)	2,700	0.0%
R&M - Bocce Court	1,865	3,000	3,500	(500)	3,500	16.7%
Operating Supplies-General	2,436	3,500	3,306	194	3,500	0.0%
R&M - Roof	-	1,000	2,300	(1,300)	1,000	0.0%
A/C Maintenance Contract	1,360	1,500	1,360	140	1,500	0.0%
Town Hall Painting - Exterior / Interior	5,600	14,500	-	14,500	17,500	20.7%
Roofing project	3,550	-	-	-	60,000	n/a
Total Operating Expenses	24,851	38,015	37,078	937	106,637	180.5%
Total Maintenance	\$ 110,898	\$ 123,699	\$ 123,111	\$ 588	\$ 196,879	59.2%

General Fund - Police

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Personal Services						
Salaries	\$ 1,333,607	\$ 1,378,125	\$ 1,318,207	\$ 59,918	\$ 1,437,068	4.3%
Paid Holidays	50,392	48,921	50,580	(1,659)	50,724	3.7%
Overtime	23,140	20,000	15,500	4,500	15,000	-25.0%
Sick Leave	27,886	25,000	29,947	(4,947)	30,000	20.0%
Incentive	16,454	15,930	17,260	(1,330)	17,530	10.0%
Social Security / FICA	110,409	113,830	108,939	4,891	118,600	4.2%
Florida Retirement System	288,175	297,620	309,669	(12,049)	313,515	5.3%
Health and Life Insurance	316,521	343,895	346,905	(3,010)	367,516	6.9%
Workers' Comp Insurance	89,829	68,187	75,905	(7,718)	74,500	9.3%
Unemployment Compensation	-	1,000	-	1,000	1,000	0.0%
Total Personal Services	2,256,412	2,312,508	2,272,912	39,596	2,425,453	4.9%
Operating Expenses						
Contracts-Other Services	13,784	20,000	20,616	(616)	20,000	0.0%
Town Attorney	-	-	21,988	(21,988)	15,000	n/a
Professional Services - IT services	3,316	6,500	12,667	(6,167)	9,000	38.5%
Telephone Service	3,506	3,200	4,277	(1,077)	3,200	0.0%
Mobile Phones	3,243	3,900	3,241	659	3,900	0.0%
Postage	74	500	293	207	500	0.0%
Electricity	9,242	11,000	10,109	891	11,000	0.0%
Liability and Property Insurance	32,979	27,925	28,278	(353)	30,717	10.0%
Building Repairs & Maintenance	427	3,000	2,621	379	3,000	0.0%
Radio Maintenance	-	1,000	500	500	2,000	100.0%
Auto Repairs and Maintenance	26,836	16,000	15,116	884	16,000	0.0%
Boat Repairs and Maintenance	14,069	7,500	5,664	1,836	7,500	0.0%
ATV Repairs and Maintenance	2,012	500	1,801	(1,301)	1,000	100.0%
Printing and Binding	1,008	2,500	2,803	(303)	2,500	0.0%
Miscellaneous Services	282	500	715	(215)	500	0.0%
Internet Service	5,357	7,000	7,410	(410)	7,000	0.0%
Physical Examinations	2,095	1,000	595	405	1,000	0.0%
Office Supplies	2,948	3,000	2,834	166	3,000	0.0%
Operating Supplies	5,890	6,000	5,561	439	6,000	0.0%
Fuel & Oil	20,594	30,000	29,037	963	30,000	0.0%
Uniform Supplies	5,354	7,000	9,169	(2,169)	7,000	0.0%
Investigation Division	490	1,500	1,072	428	1,500	0.0%
Subscriptions and Memberships	6,123	800	955	(155)	1,000	25.0%
Weapons & Specialty Gear (Lease)	-	1,056	-	-	2,000	n/a
Education & Training	15,007	19,000	17,990	1,010	19,000	0.0%
Total Operating Expenses	174,636	180,381	205,313	(25,988)	203,317	12.7%

General Fund - Police

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Non Operating Expenses						
Police Cars	15,013	54,000	47,978	6,022	17,500	-67.6%
Police Car Equipment	20,396	6,044	7,742	(1,699)	3,000	-50.4%
Boat Motor	-	-	-	-	41,000	n/a
Computers	-	-	-	-	5,000	n/a
ATV Purchase	-	-	9,000	(9,000)	-	n/a
Computerized Gas Pump	-	-	8,212	(8,212)	-	n/a
Total Non Operating Expenses	35,409	60,044	72,932	(12,889)	66,500	10.8%
Total Police	\$ 2,466,457	\$ 2,552,933	\$ 2,551,158	\$ 719	\$ 2,695,271	5.58%

General Fund - Non Departmental

Description	FY 2016 Actual	Amended FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	% Budget Change
				Bud vs. Proj Fav/(unfav)		
Fire Expenses						
Fire Service Agreement	\$ 750,000	\$ 753,274	\$ 753,150	\$ 124	\$ 768,608	2.0%
Total Fire Expenses	750,000	753,274	753,150	124	768,608	2.0%
Building & Engineering Expenses						
ProfServ-Building Engineering	83,524	66,000	71,090	(5,090)	100,000	51.5%
ProfServ-Engineering (Other)	18,541	13,000	2,128	10,873	13,000	0.0%
Printing and Stationery	296	-	-	-	-	n/a
Total Building & Engineer Expenses	102,361	79,000	73,218	5,783	113,000	43.0%
Trash Collection Expenses						
Contract Services	263,546	264,346	263,746	601	269,159	1.8%
Miscellaneous Equipment	-	1,000	-	1,000	1,000	0.0%
Total Trash Collection Expenses	263,546	265,346	263,746	1,601	270,159	1.8%
Beach Expenses						
Engineering - Beach	11,164	55,700	53,690	2,010	55,800	0.2%
Beach Engineering - Special Projects	251,266	31,800	95,743	(63,943)	200,000	528.9%
Beach Attorney	90,111	200,000	323,810	(123,810)	300,000	50.0%
Beach Salvage (Boat removal)	2,325	3,000	2,325	675	3,000	0.0%
Beach Committee Expenses	-	2,500	2,500	-	2,500	0.0%
Buoys	2,643	15,000	10,263	4,737	15,000	0.0%
Principal Payments	581,942	582,165	599,949	(17,784)	617,859	6.1%
Interest Payments	114,020	113,797	96,013	17,784	78,103	-31.4%
Total Beach Expenses	1,053,471	1,003,962	1,184,293	(180,331)	1,272,262	26.7%
Transportation Expenses						
Contractual Services	87,917	87,628	87,628	-	90,256	3.0%
Total Transportation Expenses	87,917	87,628	87,628	-	90,256	3.0%
Non-Operating Expenses						
Lighthouse Preservation	2,150	2,150	2,150	-	2,500	16.3%
Hillsboro Inlet Bridge	6,500	6,500	6,500	-	-	-100.0%
Areawide Council on Aging Contrib.	4,066	3,572	3,572	-	3,540	-0.9%
Total Non-Operating Expenses	12,716	12,222	12,222	-	6,040	-50.6%
Total Non Departmental	\$ 2,270,010	\$ 2,201,432	\$ 2,374,256	\$ (172,824)	\$ 2,520,325	14.5%

General Fund - Notes (Revenues)

Account Name / Source Name	Description / Purpose	Budgeted Amount
LOCALLY LEVIED TAXES		
Tax Receipts - Current Year		
Broward County Tax Collector	Ad Valorem tax collected on property owners for current year	4,276,951
	Account Total:	4,276,951
Tax Receipts - Delinquent		
Broward County Tax Collector	Delinquent Ad Valorem taxes collected from prior year	5,000
	Account Total:	5,000
Local Opt Gas Tax		
State of FL - Dept of Financial Services	Local Option Fuel tax imposed on motor and diesel fuels	35,084
	Account Total:	35,084
FPL Franchise		
FPL	Franchise fees received from FPL	225,000
	Account Total:	225,000
Local Communications Tax		
State of FL - Dept of Financial Services	Amount of taxes levied on communication services	35,316
	Account Total:	35,316
NON-AD VALOREM ASSESSMENTS		
Special Assessments		
Broward County Tax Collector	Non Ad Valorem tax collected to repay beach loan	750,523
	Account Total:	750,523
LICENSE & PERMITS		
Permits		
Various Sources	Town's portion of collected permitting fees (Based on fee schedule)	94,000
	Account Total:	94,000
Variances & Development		
Various Sources	Fees associated with plan variances. (Based on fee schedule)	4,000
	Account Total:	4,000
Miscellaneous Plan Review		
Various Sources	Fees associated with site plans. (Based on fee schedule)	2,000
	Account Total:	2,000
INTERGOVERNMENTAL REVENUES		
Occupational Licenses		
Broward County Tax Collector	Annual business tax license fees	1,000
	Account Total:	1,000
Other State / Federal Grants		
State of Florida	Matching funds for Boat motor / miscellaneous grants (bulletproof vests)	20,850
	Account Total:	20,850
FDLE - JAG Grant		
Florida Dept of Law Enforcement	Grant for Police equipment	1,000
	Account Total:	1,000

General Fund - Notes (Revenues)

Account Name / Source Name	Description / Purpose	Budgeted Amount
INTERGOVERNMENTAL REVENUES (continued)		
State Revenue Sharing		
State of FL - Dept of Financial Services	Portion of Revenue Sharing Trust Fund for Municipalities	45,694
	Account Total:	45,694
Alcoholic Beverage License		
State of FL - Dept of Financial Services	Portion of the annual state license tax levied	640
	Account Total:	640
Half-Cent Sales Tax		
State of FL - Dept of Financial Services	Portion of state sales tax revenue distributed to eligible governments.	127,000
	Account Total:	127,000
Recycling Revenue		
Broward County	Recycling rebate on trash collections	1,200
	Account Total:	1,200
County Transportation Grant		
Broward County	Interlocal agreement with County for bus transportation services	30,000
	Account Total:	30,000
Marine Law Enforcement Grant		
Broward County	Interlocal agreement with the County for use of Police boat.	28,600
	Account Total:	28,600
FINES & FORFEITURES		
Fines		
Clerk of Circuit and County Courts	Funds received from traffic fines.	12,000
	Account Total:	12,000
Seizures and Forfeitures		
Various Sources	Funds received from seizures and forfeitures	500
	Account Total:	500
MISCELLANEOUS REVENUES		
Miscellaneous		
Various Sources	Other miscellaneous revenue received not included in other categories	10,000
	Account Total:	10,000
Lien Search Fee		
Various Sources	Fee charged to perform property lien searches	15,500
	Account Total:	15,500
Interest Income		
BB&T / BankUnited	Interest earned on investment activities	50,000
	Account Total:	50,000
Interest Income - Tax Collector		
Broward County Tax Collector	Interest earned on collected property taxes & non-ad valorem taxes	1,140
	Account Total:	1,140

General Fund - Notes (Revenues)

Account Name / Source Name	Description / Purpose	Budgeted Amount
-------------------------------	-----------------------	--------------------

NON-OPERATING REVENUES

Transfers/Contribution

N/A	Transfer from water fund for allocated costs.	50,000
	<i>Account Total:</i>	<u>50,000</u>

Use of Fund Balance Reserves

N/A	Funding for beach engineering and attorney services.	400,000
	<i>Account Total:</i>	<u>400,000</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
TOWN COMMISSION		
PERSONAL SERVICES		
Salaries & Other Payroll Benefits		
See Staffing plan for further details	Commission Stipend	21,638
		Account Total: <u>21,638</u>
OPERATING EXPENSES		
Advertising		
Sun-Sentinel	Advertising cost for election	3,500
		Account Total: <u>3,500</u>
Election Fees		
Broward Co. Supervisor of Elections	Election Costs	5,566
		Account Total: <u>5,566</u>
Mayor/Commission Expense		
Various Vendors	Conferences, workshops, banquets / travel & mileage reimbursement	2,500
Other	All other miscellaneous expenses	1,000
		Account Total: <u>3,500</u>
TOWN ADMINISTRATION		
PERSONAL SERVICES		
Salaries & Other Payroll Benefits		
See Staffing plan for further details	Payroll expenses for administration staff	289,391
		Account Total: <u>289,391</u>
OPERATING EXPENSES		
Coding Ordinances		
MuniCode	Codification of Town ordinances	3,500
		Account Total: <u>3,500</u>
Code Enforcement Services		
TBD	Cost for code enforcement services	30,000
		Account Total: <u>30,000</u>
Professional Services - Digitize records		
JJS Services, Inc. / DRS Group of FL	Cost to continue process of digitizing Town records.	15,000
		Account Total: <u>15,000</u>
Town Attorney		
Goren, Cherof, Doody & Ezrol, P.A.	General legal matters as requested by the Town Commission	65,000
		Account Total: <u>65,000</u>
Auditing Services		
TBD	Allocated portion of annual audit fees	10,200
TBD	Arbitrage report for beach loan	600
TBD	GASB 45 report (required to run report every other year)	2,500
		Account Total: <u>13,300</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
TOWN ADMINISTRATION		
OPERATING EXPENSES (continued)		
Accounting/Financial Services		
Severn Trent Environmental Services	Financial and accounting services	75,900
	Account Total:	<u>75,900</u>
Investment Services		
Cumberland Advisors	Investment services for Town portfolio (fee based on 20 bps)	7,000
BB&T	Investment account custodian fees	3,000
	Account Total:	<u>10,000</u>
Professional Services - IT services		
NODE0 IT LLC	Miscellaneous IT services (including some website support)	10,000
	Account Total:	<u>10,000</u>
Communication - Telephone		
AT&T	Phone bill (approximately \$308/month)	3,800
	Account Total:	<u>3,800</u>
Postage		
Various Vendors	Mailing agendas, AP checks, miscellaneous deliveries, stamps	5,000
	Account Total:	<u>5,000</u>
Utility - Water		
Town Account	Water charges	7,900
	Account Total:	<u>7,900</u>
Florida Power and Light		
FPL	Electric service for Town Hall	4,500
	Account Total:	<u>4,500</u>
Utility - Sewer		
WWS	Wastewater Services for Town Hall	5,500
	Account Total:	<u>5,500</u>
Rentals & Leases		
Toshiba Financial Svcs	Copier lease (approximately \$200 per month)	2,400
	Account Total:	<u>2,400</u>
Liability/Property Insurance		
FMIT	A-3 Bonds	165
Preferred Governmental Insurance Trust	General Liability/Property Insurance	15,416
Old Dominion	Flood	2,647
Citizens Property Insur. Corp.	Wind Policy	4,189
	Account Total:	<u>22,417</u>
Printing and Stationery		
Various Vendors	Copy charges, stationery, envelopes, flyers, etc.	6,800
	Account Total:	<u>6,800</u>
Advertising		
Various Vendors	Directory listing, public notices, RFP's	8,000
	Account Total:	<u>8,000</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
TOWN ADMINISTRATION		
OPERATING EXPENSES (continued)		
Miscellaneous Expenses		
Various Vendors	Other miscellaneous costs	4,000
	Account Total:	<u>4,000</u>
Bank Charges		
BankUnited	Bank charges	1,000
	Account Total:	<u>1,000</u>
Internet Services		
Comcast	Internet charges	4,000
Google	Google website charges	3,000
TBD	All Other	1,000
	Account Total:	<u>8,000</u>
Office Supplies		
Various vendors	Miscellaneous office supplies	3,500
	Account Total:	<u>3,500</u>
Website Support		
TBD	Cost for regular updates and maintenance of Town's website.	5,000
	Account Total:	<u>5,000</u>
Software Maintenance/Support		
MCCI, LLC	Laserfiche Software, annual support	10,000
Business Information Systems	Annual Recording Agreement / DCR software	1,130
TBD	All other	2,870
	Account Total:	<u>14,000</u>
Computer Expenses/Supplies		
TBD	(2) new workstation computers	5,000
TBD	Miscellaneous computer supplies	5,000
	Account Total:	<u>10,000</u>
Subscriptions and Memberships		
Broward League Of Cities	Annual membership dues	193
Florida League Of Cities, Inc.	Annual membership dues	389
Florida League Of Mayors	Mayors Annual Membership dues	250
Broward League of Mayors	Broward League of Mayors - Annual Membership dues	500
FL Shores & Beach Preservation	Annual Membership	500
Broward Co. Municipal Clerks Assoc.	Annual Membership	75
IIMC	Municipal Clerks Annual Membership	170
ICMA	ICMA membership	1,040
FCCMA	Florida City and County Management Association	350
Broward County City Manager's Assoc.	Annual membership dues	150
TBD	All other	883
	Account Total:	<u>4,500</u>
Office Equipment		
Various vendors	Furniture/office equipment for Town Hall	1,000
	Account Total:	<u>1,000</u>
Training Expenses		
Various vendors	Training classes / seminars	2,000
	Account Total:	<u>2,000</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
TOWN ADMINISTRATION		
OPERATING EXPENSES (continued)		
Town Events		
Various vendors	Cost of annual Town events	10,000
	Account Total:	<u>10,000</u>
Resident Communications/Mailings		
TBD	Printing cost for annual mailing	14,500
	Account Total:	<u>14,500</u>
Contingency		
Various Vendors	Contingency amount for all other costs not budgeted	120,412
	Account Total:	<u>120,412</u>
MAINTENANCE		
PERSONAL SERVICES		
Salaries & Other Payroll Benefits		
See Staffing plan for further details	Payroll expenses for maintenance staff	90,242
	Account Total:	<u>90,242</u>
OPERATING EXPENSES		
Pest Control - Building/Grounds		
Orkin	Pest control (invoiced once a year)	1,000
	Account Total:	<u>1,000</u>
Liability and Property Insurance		
Preferred Governmental Insurance Trust	Allocated portion of General Liability/Property Insurance	1,051
Old Dominion	Allocated portion of wind policy	286
	Account Total:	<u>1,337</u>
R&M - Equipment		
Various vendors	Miscellaneous lawn equipment repairs and maintenance	1,300
	Account Total:	<u>1,300</u>
R&M - Grounds		
Various vendors	Miscellaneous irrigation repairs, plantings and fertilizing	1,300
	Account Total:	<u>1,300</u>
Landscape Maintenance		
Various vendors	Miscellaneous landscape maintenance	2,000
	Account Total:	<u>2,000</u>
Town Hall Maint/Repairs		
Various vendors	Miscellaneous repairs and maintenance to Town Hall	10,000
	Account Total:	<u>10,000</u>
Generator Maint Contract		
Megawattage LLC	Annual billing for quarterly generator maintenance service	1,700
Megawattage LLC	Annual generator oil & filter change	1,000
	Account Total:	<u>2,700</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
MAINTENANCE		
OPERATING SERVICES (continued)		
R&M - Bocce Court		
Various vendors	Scheduled Bocce Court maintenance / repairs	3,500
	Account Total:	<u>3,500</u>
Operating Supplies-General		
Various vendors	Miscellaneous cleaning and maintenance supplies	3,500
	Account Total:	<u>3,500</u>
R&M - Roof		
TBD	Repair & Maintenance on Town Hall roof	1,000
	Account Total:	<u>1,000</u>
A/C Maintenance Contract		
Palm Air Air Conditioning Inc.	Maintenance contract for Town Hall A/C Units	1,500
	Account Total:	<u>1,500</u>
Town Hall Painting - Exterior / Interior		
TBD	Cost to paint Town Hall (Interior and Exterior)	17,500
	Account Total:	<u>17,500</u>
Roofing project		
TBD	Cost to renovate / repair Town Hall roof	60,000
	Account Total:	<u>60,000</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
POLICE		
PERSONAL SERVICES		
Salaries & Other Payroll Benefits		
See Staffing plan for further details	Payroll expenses for maintenance staff	2,425,453
	Account Total:	2,425,453
OPERATING EXPENSES		
Contracts-Other Services		
Replay Systems	Myracle Voice Logging Recorder Service	3,191
Motorola Solutions, Inc.	Annual Radio Service Agreement	3,991
USA Software	Annual Support and Maintenance Agreement	3,941
NDI Technologies, Inc.	Annual Support Renewal (Gold Plan)	3,900
Dataworks Plus	Annual Support Renewal	281
Master Protection, LP	Annual Maintenance for fire extinguishers	204
Various vendors	Miscellaneous biohazard cleanup, fuel repairs, etc.	4,492
	Account Total:	20,000
Town Attorney		
Goren, Cherof, Doody & Ezrol, P.A.	Legal matters specifically related to Police Department.	15,000
	Account Total:	15,000
Professional Services - IT services		
NODE0 IT LLC	Miscellaneous IT services (including some website support)	9,000
	Account Total:	9,000
Telephone Service		
AT&T	Phone bill (average approximately \$275 per month)	3,200
	Account Total:	3,200
Mobile Phones		
Verizon Wireless	Verizon cell phones / modems / in car computers / LPR	3,900
	Account Total:	3,900
Postage		
Various vendors	Postage for miscellaneous mailings	500
	Account Total:	500
Electricity		
FPL	Electric service for Police Station	11,000
	Account Total:	11,000
Liability and Property Insurance		
FMIT	D-5 Chartis AD&D	872
Preferred Governmental Insurance Trust	General Liability/Property Insurance	22,651
Old Dominion	Flood	2,815
Citizens Property Insur. Corp.	Wind Policy	4,379
	Account Total:	30,717
Building Repairs & Maintenance		
Various vendors	Miscellaneous repairs to Police Station	3,000
	Account Total:	3,000
Radio Maintenance		
Motorola Solutions, Inc.	Miscellaneous radio repairs and maintenance	2,000
	Account Total:	2,000

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
POLICE		
OPERATING EXPENSES (continued)		
Auto Repairs and Maintenance		
Various vendors	Miscellaneous repairs & maintenance of cars.	16,000
	Account Total:	16,000
Boat Repairs and Maintenance		
Various vendors	Miscellaneous repairs & maintenance of boat.	7,500
	Account Total:	7,500
ATV Repairs and Maintenance		
Various vendors	Miscellaneous repairs & maintenance of ATV.	1,000
	Account Total:	1,000
Printing and Binding		
Various vendors	Miscellaneous copies, forms, business cards, etc.	2,500
	Account Total:	2,500
Miscellaneous Services		
Various vendors	Other miscellaneous expenses for the Police Dept.	500
	Account Total:	500
Internet Service		
Comcast	Internet charges	2,841
Google	Google website charges	4,159
	Account Total:	7,000
Physical Examinations		
Various vendors	Miscellaneous examinations for Officers	1,000
	Account Total:	1,000
Office Supplies		
Various vendors	Miscellaneous office supplies, batteries, camera supplies, etc.	3,000
	Account Total:	3,000
Operating Supplies		
Various vendors	Miscellaneous operating supplies	6,000
	Account Total:	6,000
Fuel & Oil		
Port Consolidated/Wright Express	Fuel	30,000
	Account Total:	30,000
Uniform Supplies		
Gold Nugget Uniforms/Safety Schell Co.	Uniforms, vests, flashlights, belts, caps, etc.	7,000
	Account Total:	7,000
Investigation Division		
Various vendors	Miscellaneous supplies	1,500
	Account Total:	1,500
Subscriptions and Memberships		
FBI / NABI	Annual National Academy Associatesdues / Annual NABI dues	150
Florida Police Chiefs Association	Annual Florida Police Chief's Association membership	175
Int'l Assoc. of Chief of Police	Annual IACP Dues	150
Florida Intelligence Unit	Annual Membership dues	100
Florida Police Accreditation Coalition	Annual Membership dues	75
Various vendors	Miscellaneous memberships	350
	Account Total:	1,000

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
POLICE		
OPERATING EXPENSES (continued)		
Weapons & Specialty Gear (Lease)		
TBD	Annual Lease for small equipment - tasers	2,000
	Account Total:	<u>2,000</u>
Education & Training		
Various vendors	Conferences, classes, training, etc.	19,000
	Account Total:	<u>19,000</u>
NON-OPERATING EXPENSES		
Police Cars		
TBD	Purchase of new vehicle (1)	17,500
	Account Total:	<u>17,500</u>
Police Car Equipment		
TBD	Miscellaneous equipment for new vehicle (1)	3,000
	Account Total:	<u>3,000</u>
Boat Motor		
TBD	Replace motors on boat (2)	41,000
	Account Total:	<u>41,000</u>
Computers		
TBD	(2) new workstation computers	5,000
	Account Total:	<u>5,000</u>
FIRE EXPENSES		
Fire Service Agreement		
City Of Deerfield Beach	Fire Contract (annual increase based on Municipal Cost Index)	768,608
	Account Total:	<u>768,608</u>
BUILDING AND ENGINEERING EXPENSES		
ProfServ-Building Engineering		
Broward Co. Board of Co. Comm.	Building code services	50,000
Redevelopment Mgmt. Assoc, LLC	Consulting services	50,000
	Account Total:	<u>100,000</u>
ProfServ-Engineering (Other)		
Walter H. Keller, Inc.	Cost for Flood Plan Certification	13,000
	Account Total:	<u>13,000</u>
TRASH COLLECTION EXPENSES		
Contract Services		
Waste Pro / Sun-Bergeron	Trash collection, recycling, and removal charges	269,159
	Account Total:	<u>269,159</u>
Miscellaneous Equipment		
Various vendors	Miscellaneous charges for services (calibration, replacing totes)	1,000
	Account Total:	<u>1,000</u>

General Fund - Notes (Expenditures)

Account Name / Vendor Name	Description / Purpose	Budgeted Amount
BEACH EXPENSES		
Engineering - Beach		
Moffatt and Nichol	Phase A - Post Construction Nearshore Hardbottom Monitoring	28,300
	Phase B - Post Construction Physical Monitoring	16,400
	Phase C - Post Construction Physical Monitoring	9,100
	Phase D - Beach Tilling Coordination	2,000
	Account Total:	55,800
Beach Engineering - Special Projects		
Moffatt and Nichol	Environmental permitting of the next nourishment (hurricane matthew)	18,000
Moffatt and Nichol	Evaluation of the Deerfield groin field	58,000
Moffatt and Nichol	Ongoing beach management	24,000
Moffatt and Nichol	All other special projects	100,000
	Account Total:	200,000
Beach Attorney		
Multiple firms	Attorney costs related to beach (funded from reserves)	300,000
	Account Total:	300,000
Beach Salvage (Boat removal)		
TBD	Boat removal from beach	3,000
	Account Total:	3,000
Beach Committee Expenses		
Various	Miscellaneous expenses by beach committee.	2,500
	Account Total:	2,500
Buoys		
American Underwater Contractors, Inc.	Beach buoy replacement	15,000
	Account Total:	15,000
Principal Payments		
Bank of America	Principal payment on loan (due on April 1st)	617,859
	Account Total:	617,859
Interest Payments		
Bank of America	Interest payment on loan (due on April 1st)	78,103
	Account Total:	78,103
TRANSPORTATION		
Contractual Services		
Limousines Of South Florida, Inc.	Shuttle bus services (includes Saturdays)	90,256
	Account Total:	90,256
NON-OPERATING EXPENSES		
Lighthouse Preservation		
HLPS	Contribution for annual operating costs	2,500
	Account Total:	2,500
Areawide Council on Aging Contribution		
AADRC	Contribution to AADRC	3,540
	Account Total:	3,540

Water Fund - Revenues and Expenses

Description	FY 2016 Actual	FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	%
				Bud vs. Proj Fav/(unfav)		Budget Change
OPERATING REVENUES						
Interest	\$ 14,556	\$ 10,404	\$ 14,355	\$ 3,951	\$ 15,000	44.2%
Base - Water Revenues	471,759	472,314	471,759	(555)	472,314	0.0%
Usage - Water Revenues	950,000	904,298	911,151	6,853	924,819	2.3%
Water Surcharge	144,549	347,235	347,235	-	436,327	25.7%
Miscellaneous Revenues	2,876	2,667	4,214	1,547	2,667	0.0%
Sprint Spectrum	53,980	56,140	56,140	-	58,385	4.0%
Hillsboro Inlet	6,000	6,000	6,000	-	6,000	0.0%
Net Incr (Decr) In FMV-Invest	-	-	(7,947)	(7,947)	-	0.0%
Total Operating Revenues	1,647,194	1,799,058	1,802,906	3,848	1,915,512	6.5%
NON OPERATING REVENUES						
Loan Proceeds	-	6,649,709	1,050,000	(5,599,709)	5,599,709	-15.8%
Total Non Operating Revenues	-	6,649,709	1,050,000	(5,599,709)	5,599,709	-15.8%
EXPENSES						
Personal Services						
Salaries	275,233	297,057	288,467	8,590	304,018	2.3%
Overtime	26,780	20,000	23,610	(3,610)	24,000	20.0%
Sick Leave	4,425	3,927	-	3,927	4,024	2.5%
Social Security / FICA	23,137	24,555	23,762	793	25,401	3.4%
Florida Retirement System	19,818	20,472	21,620	(1,148)	22,317	9.0%
Health and Life Insurance	32,440	37,495	35,774	1,721	40,861	9.0%
Workers' Comp Insurance	30,361	24,648	26,419	(1,771)	27,352	11.0%
Unemployment Compensation	-	500	500	-	500	0.0%
Total Personal Services	412,194	428,654	420,152	8,502	448,472	4.6%
Operating Expenses						
Town Attorney	-	5,000	-	5,000	5,000	0.0%
Audit Services	9,172	13,400	10,200	3,200	14,300	6.7%
Professional Services - Digitize records	363	5,000	5,000	-	5,000	0.0%
Telephone Service	6,334	7,260	6,400	860	7,200	-0.8%
Electricity	49,056	52,800	53,051	(251)	54,112	2.5%
Liability and Property Insurance	56,656	50,268	50,565	(297)	55,295	10.0%
Maint - Distribution System	8,510	5,000	5,000	-	5,000	0.0%
Maint - Bldgs / Grounds	30,641	20,000	13,489	6,511	20,000	0.0%
Repair & Maintenance - Equipment	21,145	40,690	15,760	24,930	40,690	0.0%
Tools and Equipment	326	3,000	2,146	854	3,000	0.0%
Advertising	1,337	1,000	1,400	(400)	1,000	0.0%

Water Fund - Revenues and Expenses

Description	FY 2016 Actual	FY 2017 Budget	FY 2017 Projected	Variance	FY 2018 Budget	%
				Bud vs. Proj Fav/(unfav)		Budget Change
Operating Expenses (continued)						
Bank Fees	121	500	315	185	500	0.0%
Licenses & Permits	4,272	4,500	4,500	-	4,500	0.0%
Office Supplies	1,276	1,500	842	659	1,500	0.0%
Computer Expense	3,631	5,000	10,692	(5,692)	6,000	20.0%
Uniform Supplies	4,910	5,000	4,917	83	5,500	10.0%
Fuel and Oil	4,177	5,000	4,246	754	5,000	0.0%
Sand Change	6,978	8,000	7,228	772	7,500	-6.3%
Chemicals - Water Treatment	73,575	75,000	73,128	1,872	75,000	0.0%
Chemicals - Lab Test/Supp	12,639	12,500	6,469	6,031	12,500	0.0%
Subscriptions and Memberships	279	600	504	96	600	0.0%
Water Conservation Program	-	4,100	4,100	-	4,100	0.0%
Total Operating Expenses	295,395	325,118	275,851	45,168	333,297	2.5%
Net Operating Income	939,605	1,045,286	1,106,904	(49,821)	1,133,743	8.5%
Annual Debt Service requirement		371,540	403,996		840,323	
Debt Service Coverage Ratio		2.81	2.74		1.35	
Non Operating Expense						
Water Main Improvement Project	-	6,649,709	1,000,000	5,649,709	5,498,272	-17.3%
Engineering Fees - Water Main Proj.	188,968	-	50,000	(50,000)	101,437	0.0%
Renewal & Replacement	49,237	159,000	122,859	36,141	175,000	10.1%
Principal Payment	-	597,583	292,498	305,085	555,685	-7.0%
Interest Payment	116,583	187,006	115,749	71,257	284,638	52.2%
Transfers Out - General Fund	50,000	50,000	50,000	-	50,000	0.0%
Reserve - Future R&R	-	51,697	-	51,697	68,420	32.3%
Depreciation Expense	350,413	-	-	-	-	n/a
Bad Debt Expense	1,969	-	-	-	-	0.0%
Non Operating Inc. / Expenses	757,170	7,694,995	1,631,106	6,063,889	6,733,452	-12.5%
Total Expenses	1,464,759	8,448,767	2,327,109	6,117,558	7,515,221	-11.0%
Revenues over (under) Expenses	\$ 182,435	\$ -	\$ 525,798	\$ 521,698	\$ -	

Water Fund - Notes (Revenues)

Account Name / Source or Vendor Name	Description / Purpose	Budgeted Amount
REVENUES		
Interest		
Bank of America	Interest earned on investment activities	15,000
	Account Total:	15,000
Base - Water Revenues		
Water Billing	Water billing base charges (no increase included for next fiscal year)	472,314
	Account Total:	472,314
Usage - Water Revenues		
Water Billing	Water billing usage charges (Based on FY17 projections with minor increase)	924,819
	Account Total:	924,819
Water Surcharge		
Water Billing	Surcharge to pay for water main improvement project.	436,327
	Account Total:	436,327
Miscellaneous Revenues		
Water Billing / Other	Service charges on late payments	2,667
	Account Total:	2,667
Sprint Spectrum		
Sprint Nextel	Annual lease from Sprint Nextel (increase by 4 % per contract)	58,385
	Account Total:	58,385
Hillsboro Inlet		
Hillsboro Inlet District	Annual amount for lease (\$500/month)	6,000
	Account Total:	6,000
Loan Proceeds		
State Revolving Loan	Proceeds from SRL for water main project	5,599,709
	Account Total:	5,599,709

Water Fund - Notes (Expenses)

Account Name / Source or Vendor Name	Description / Purpose	Budgeted Amount
PERSONAL SERVICES		
Salaries & Other Payroll Benefits		
See Staffing plan for further details	Payroll expenses for staff at water plant	448,472
	Account Total:	448,472
OPERATING EXPENSES		
Town Attorney		
Goren, Cherof, Doody & Ezrol, P.A.	Attorneys fees related to water plant or water improvement project	5,000
	Account Total:	5,000
Audit Services		
TBD	Allocated portion of annual audit fees (includes cost for single audit)	11,800
TBD	GASB 45 report (required to run report every other year)	2,500
	Account Total:	14,300
Professional Services - Digitize records		
TBD	Cost to continue process of digitizing Town records.	5,000
	Account Total:	5,000
Telephone Service		
Comcast	Phone & internet services (additional line for SCADA call out program)	6,000
Verizon Wireless	Cell phones	1,200
	Account Total:	7,200
Electricity		
FPL	Electricity used at water plant (incr. for new A/C unit @ beach pump station)	54,112
	Account Total:	54,112
Liability/Property Insurance		
FMIT	B-1 Pollution And Remediation Liability	1,931
FMIT	B-2 Storage Tank Liability	1,040
Preferred Governmental Insurance Trust	General Liability/Auto/Property Insurance	39,668
Old Dominion	Flood	2,471
Citizens Property Insur. Corp.	Wind Policy	10,186
	Account Total:	55,295
Maint - Distribution Systems		
Various vendors	Miscellaneous repairs / maintenance supplies for water plant	5,000
	Account Total:	5,000
Maint - Buildings / Grounds		
Various vendors	Additional fence work required / invasive species removal	20,000
	Account Total:	20,000
Repair & Maintenance - Equipment		
Various vendors	Miscellaneous equipment repairs	28,000
	Sodium Hypo (Chlorine/Bleach) pump	2,700
	Fluoride Pumps	2,200
	Calcium Hydroxide Pumps (Lime)	2,700
	Filter Media (repace media 2 filters)	5,090
	Account Total:	40,690

Water Fund - Notes (Expenses)

Account Name / Source or Vendor Name	Description / Purpose	Budgeted Amount
OPERATING EXPENSES (continued)		
Tools and Equipment		
Various vendors	Miscellaneous small tools for repairs	3,000
	Account Total:	3,000
Advertising		
Sun-Sentinel	Contingency for advertising water plant position(s)	1,000
	Account Total:	1,000
Bank fees		
N/A	Bank fees on checking account	500
	Account Total:	500
Licenses & Permits		
Broward County Health Dept	Safe drinking water act renewal	3,010
Broward County Tax Collector	Mobile home registration	58
Brwd Co. Board of Co. Comm.	License renewal to Operate Air Pollution Source	180
DEP	Emergency generator	100
Douglas, Leavy & Associates, Inc	Elevation Certificate	750
Other	Other	402
	Account Total:	4,500
Office Supplies		
Various vendors	Misc. office supplies (increase for copy/printing paper / CCR prints)	1,500
	Account Total:	1,500
Computer Expense		
Tak Technology, Inc.	Quikwaters annual renewal (water billing software)	2,000
Google	Google website users	216
N/A	Additional maintenance on security cameras	1,000
TBD	New Computer - Plant Manager	1,500
NODE0 IT LLC	Contingency for other computer repairs expenses	1,284
	Account Total:	6,000
Uniform Supplies		
G&K Services	Uniforms and safety gear / \$500 for worker's boots incentive/annual	5,500
	Account Total:	5,500
Fuel and Oil		
N/A	Reimbursement to police department for fuel usage	5,000
	Account Total:	5,000
Sand Change		
N/A	Cost for sand change	7,500
	Account Total:	7,500
Chemicals - Water Treatment		
Various Vendors	Fluoride chemicals, chlorine, lime, lab chemicals, etc.	75,000
	Account Total:	75,000
Chemicals - Lab Test/Supplies		
Environmental Reagent Service	Lab chemicals	10,000
Various vendors	Other	2,500
	Account Total:	12,500

Water Fund - Notes (Expenses)

Account Name / Source or Vendor Name	Description / Purpose	Budgeted Amount
OPERATING EXPENSES (continued)		
Subscriptions and Memberships		
Various Renewals	FDEP OCP License, AWWA Dues, FL Rural Water Assoc, FWPCOA	600
	Account Total:	600
Water Conservation Program		
Broward County	Cost Share Support of Water Conservation Incentive Program	4,100
	Account Total:	4,100
NON-OPERATING EXPENSES		
Water Main Improvement Project		
Lanzo Construction Company	Cost for Water Main Improvement Project (except for engineering)	5,498,272
	Account Total:	5,498,272
Engineering Fees - Water Main Project		
Chen Moore	Engineering fees for Water Main Improvement Project	101,437
	Account Total:	101,437
Renewal and Replacement		
Various	Upgrade/rehab to well 1 - (bring back online) Other renewal & replacement projects	175,000
	Account Total:	175,000
Principal Debt Retirement		
State Revolving Loan #1	Water Plant loan	271,259
State Revolving Loan #2	Water Main loan	284,426
	Account Total:	555,685
Interest Expense		
State Revolving Loan #1	Water Plant loan	132,737
State Revolving Loan #2	Water Main loan	151,901
	Account Total:	284,638
Transfers Out - General Fund		
N/A	Transfer to general fund for allocated costs	50,000
	Account Total:	50,000
Reserve - Future R&R		
N/A	Reserve for future repairs and restorations	68,420
	Account Total:	68,420

FY2018 Staffing Plan (Non-Police)

Employee	FY2018 Annual Salary (1)	Car Allow.	Estimated Sick Leave Payout (2)	FICA	FRS / 401K	Medical	Dental	Life	Workers Comp	TOTAL
Commission										
Council & Mayor	20,100	-	-	1,538	-	-	-	-	-	21,638
Department Total	20,100	-	-	1,538	-	-	-	-	-	21,638
Administrative Staff										
Town Manager	120,000	6,000	-	9,180	12,000	8,800	388	444	366	157,178
Town Clerk	65,871	-	-	5,039	5,217	8,800	388	444	201	85,960
Executive Assistant	34,840	-	-	2,665	2,759	8,800	388	444	106	50,003
Retiree	-	-	-	-	-	1,500	-	-	-	1,500
Department Total	220,711	6,000	-	16,884	19,976	27,900	1,164	1,332	673	294,641
Water Plant Staff										
Elliott Garay (Plant Manager)	76,914	-	1,284	5,982	6,092	8,800	388	444	6,920	106,823
Robert Knapstein	63,674	-	1,069	4,953	5,043	-	388	444	5,729	81,299
Garth Charles	51,303	-	603	3,971	4,063	8,800	388	444	4,616	74,188
Rashaan Bullard	48,009	-	570	3,716	3,802	8,800	388	444	4,319	70,048
Rodney Madison (trainee)	42,759	-	499	3,309	1,625	8,800	388	444	3,847	61,671
Marino A. Mejia	21,360	-	-	1,634	1,692	-	-	-	1,922	26,607
Retiree	-	-	-	-	-	1,500	-	-	-	1,500
Department Total	304,018	-	4,024	23,565	22,317	36,700	1,940	2,220	27,352	422,136
Maintenance Staff										
Lodius Joseph	46,821	-	1,955	3,731	3,708	28,005	1,207	444	4,370	90,242
Department Total	46,821	-	1,955	3,731	3,708	28,005	1,207	444	4,370	90,242
Total	591,650	6,000	5,978	45,719	46,001	92,606	4,312	3,996	32,395	828,657

Notes

- (1) Includes 2% wage increase for all positions except Administration department.
- (2) Estimated based on current accrued time and previous payouts.

FY2018 Staffing Plan (Police)

Employee	Regular Wages (1)	Holiday Wages	Estimated Incentive Pay	Estimated Sick Leave Payout (2)	FICA	FRS	Medical	Dental	Life	Workers Comp	TOTAL
Thomas D. Nagy	122,304	-	1,690	5,645	9,917	28,853	16,622	783	444	6,063	192,322
Jay Szesnat	97,282	3,742	1,690	4,490	8,201	23,901	28,005	1,207	444	5,008	173,970
James M. Pugliese	90,189	3,469	1,690	4,163	7,613	22,187	28,005	1,207	444	4,643	163,610
David S. Clark	85,446	3,286	240	3,944	7,108	20,704	25,459	1,207	444	4,399	152,239
Robert M. Lockery	83,315	3,286	1,690	-	6,754	20,545	17,118	776	444	4,293	138,223
Louis Mastandrea Jr	85,446	3,286	1,560	3,944	7,209	21,011	25,459	1,207	444	4,399	153,966
Stephen T. Kelly	81,016	3,116	1,040	3,739	6,802	19,820	8,800	388	444	4,171	129,335
Andrew J. Kirchoff	75,402	2,968	1,040	-	6,075	18,479	17,118	776	444	3,885	126,186
Daniel P. McGrath	81,016	3,116	-	3,739	6,722	19,578	25,459	1,207	444	4,171	145,452
Erwin L. Steel	80,870	3,116	-	-	6,425	19,544	25,459	1,207	444	4,164	141,229
James A. Nolan	81,016	3,116	1,300	-	6,536	19,880	17,118	776	444	4,171	134,357
Robert O'Neill	81,016	3,116	1,690	-	6,565	19,971	25,459	1,207	444	4,171	143,640
Robert Gianino	74,277	2,894	520	-	5,943	18,079	25,459	1,207	444	3,826	132,650
Austin Pope	67,790	2,670	1,300	-	5,490	16,699	8,800	388	444	3,493	107,073
Virginia Santibanez	47,495	1,853	-	2,223	3,945	3,908	8,800	388	444	2,446	71,503
Angela M. Munaretto	59,782	2,353	-	-	4,753	4,921	8,800	388	444	3,080	84,522
Maria S. Stengel	64,693	2,520	2,080	-	5,301	5,488	8,800	388	444	3,332	93,046
Virginia Thomas	45,899	1,817	-	-	3,650	3,779	8,800	388	444	2,366	67,143
Admin Assistant (P/T)	32,813	1,000	-	-	2,587	2,678	-	-	-	1,676	40,753
Subtotal	1,437,068	50,724	17,530	31,886	117,596	310,025	329,544	15,098	7,992	73,757	2,391,221
Overtime	15,000	-	-	-	1,148	3,491	-	-	-	744	20,382
Retirees	-	-	-	-	-	-	5,250	-	-	-	5,250
Other Coverage	-	-	-	-	-	-	8,800	388	444	-	9,632
Department Total	1,452,068	50,724	17,530	31,886	118,744	313,515	343,594	15,486	8,436	74,500	2,426,484

Notes

- (1) Includes 2% wage increase for all positions.
- (2) Estimated based on current accrued time and previous payouts.