



TUESDAY

MINUTES  
TOWN OF HILLSBORO BEACH  
REGULAR MEETING OF THE TOWN COMMISSION  
MARCH 05, 2013

9:00AM

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**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

The Mayor called the meeting to order at 9:04 AM. The Town Clerk called the roll with the Commission members and staff present as listed below, followed by the Pledge of Allegiance.

**Town Commission:**

Mayor Dan Dodge  
Vice Mayor Claire Schubert  
Commissioner Jim Lambert

Commissioner Javier Garcia  
Commissioner Dick Maggiore

**Town Staff:**

Town Clerk Jean-Marie Mark  
Town Attorney D.J. Doody

Deputy Town Clerk Irene George  
Chief Thomas Nagy

**BOARD OF ZONING & APPEALS MEETING**

**1. ZONING**

**a. 1001 Hillsboro Mile - Sign Permit**

Town Attorney Doody swore in all those who would be testifying.

Ms. Natasha Alfonso of Redevelopment Management Associates (RMA) provided a brief outlined on the intended signage

*Commissioner Lambert made a motion to approve the Sign Permit for 1001 Hillsboro Mile as presented. Vice Mayor Schubert seconded the motion, which passed unanimously.*

**b. 989 Hillsboro Mile - Permit Revision Request**

Town Attorney Doody swore in all those who would be testifying.

Ms. Natasha Alfonso of Redevelopment Management Associates (RMA) provided a brief history on this project and stated the owners are requesting to change the type of material for the driveway.

Mr. Craig Robelein of Robelein Builders stated the parameters of the driveway would remain the same, currently there are pavers and they are now looking to pour concrete.

*Commissioner Lambert made a motion to approve the permit revision request to change the approved material from pavers to cement for the driveway at 989 Hillsboro Mile as presented. With the understanding the any repairs over the easement would be the sole responsibility of the home owner. Commissioner Maggiore seconded the motion, which passed unanimously.*

**REGULAR TOWN COMMISSION MEETING**

Mayor Dodge opened the Regular Town Commission Meeting at 9:12 AM.

**1. APPROVAL OF MINUTES**

**a. Minutes of the February 05, 2013 Regular Town Commission Meeting**

Mayor Dodge asked if there were any additions or deletions to the minutes presented.

*Vice Mayor Schubert made a motion to approve February 05, 2013 minutes as presented. Commissioner Lambert seconded the motion, which passed unanimously.*

**2. BUILDING DEPARTMENT**

Mr. Julio Briceno Building Official reported on the following:

- 1039 Hillsboro Mile, Unit 22 - New tile throughout the unit including balcony, creating a safety issue that leaves the railing too low - work was completed without a permit.
- 1169 Hillsboro Mile, Unit 109 - A complete remodel with kitchen, bath and tile work also extending out to the balcony also creating a safety issue with the railing too low - work done without a permit.
- 1150 Hillsboro Mile, Unit 608 - Received a complaint that work is being done without a permit - this is being investigated.
- 1001 Hillsboro Mile - A preconstruction meeting was held with Terry Shore of South Shore Homes and sub contractors.

**3. CODE ENFORCEMENT**

Mayor Dodge reported Chris Weatherdon was not present and a report was given to the Town Clerk.

- No Code Enforcement complaints were received during the month of February
- Update on a previous complaint for 1045/1050 Hillsboro Mile regarding drainage and erosion problems - situation is being monitored

**4. FIRE SERVICES**

Captain Heffernon reported there was a total of 31 responses for the month of February which included: 8 for fire, 16 for advance life support and 7 for basic life support.

**5. CITIZEN COMMENTS - NON AGENDA ITEMS ONLY / ALLOTMENT OF 3 MINUTES PER PERSON**

Mayor Dodge opened the meeting at 9:16 AM for Citizen's Comments.

Mrs. Rhea Weiss of 1149 Hillsboro Mile - spoke briefly about the hiring of an additional officer. This had been tabled but was included in the budget. Mrs. Weiss urged the Commission to do an in-depth study on the need of another officer as well as look to at other resources.

With no one else stepping forward, Mayor Dodge closed the Citizen's Comments at 9:19 AM.

**6. CONSENT AGENDA**

*Commissioner Garcia made a motion to approve the Consent Agenda as presented. Commissioner Lambert seconded the motion, which passed unanimously.*

**7. BEACH**

Vice Mayor Schubert reported that resolution has not been reached with Great Lakes Dredge & Dock (GLD&D) and referenced the email Town Attorney Doody had received which was distributed to the Commission this morning from Tim Blankenship, Director of Coastal Systems International (CSI). GLD&D has agreed to pay the \$15,000 which covered the fees from the Corps of Engineers and the state but has not agreed to pay CSI's fee of \$65,000.

Mayor Dodge expressed his great disappointment with CSI and stated that \$65,000 is a lot of money and is now questioning the relationship with CSI. Mayor Dodge stated in order to receive the funding from FEMA, the Town must first pay GLD&D.

Vice Mayor Schubert stated if we terminate with CSI the town would still need engineering support equivalent to CSI.

Mayor Dodge stated the Town had interviewed other coastal engineering firms and if the Town works with Broward County, they do have a number of resources which ultimately would reduce the overall cost to the residents. Mayor Dodge further recommended Vice Mayor Schubert to work with Town Attorney Doody to get this issue resolved.

*Vice Mayor Schubert made a motion to authorize payment to Great Lakes Dredge & Dock not greater than the amount of \$545,684.89 with the possibility of some negotiation in the amount of \$20,000 of the \$65,000 of CSI charges. Commissioner Lambert seconded the motion, which passed unanimously.*

Vice Mayor Schubert reported there will be no grant money available this year for dune plantings. There is ongoing dialog with the City of Boca Raton regarding the ebb shoal and we should know in a month or two which direction the City of Boca Raton will take as their Commission will be voting for a renourishment either in 2014 or FY 2015/16.

Vice Mayor Schubert also reported she had met with County Commissioner Chip LaMarca and Eric Meyers who had expressed great interest in assisting the town with funding or anything else once we know which direction the town is heading towards. Vice Mayor Schubert shared that any beach within a half mile of public parking is considered a public beach. In turn, the northern part of the beach which was just renourished is considered public beach.

Vice Mayor Schubert stated she had a meeting scheduled with Senator Sachs but it had been cancelled.

## 8. WATER

Mr. Jim Rabideau reported he will be going to the Health Department this week to obtain clearance and documentation will be submitted to have the catalactor and filters online by the end of the week. Over the course of the last month, the operators worked extensively to get the new lime system up and running.

Mr. Rabideau requested approval for the 119 day time extension for Close Construction which would give a completion date of April 26, 2013.

Mayor Dodge inquired if a punch list has been created and what the cost would be for the time extension on the contract.

Mr. Rabideau stated he would have a punch list for the Mayor the following week and there would be no additional cost for the time extension on the contract.

Commissioner Lambert stated the time extension is due to the start of the contract was delayed for approximately 120 days.

*Commissioner Maggiore made a motion to approve the 119 day time extension for Close Construction. Vice Mayor Schubert seconded the motion, which passed unanimously.*

**9. FINANCE**

Mr. Ken Casell of Severn Trent provided a brief overview of this month's financials and highlighted the overtime for the Water Department is up, audit field work has been completed and and stated a budget amendment will be required to cover the \$160,000 conveyance of the Island House Bridge.

\*Mayor Dodge requested Henry Plaisir, Community Bus Driver to step forward and stated the Commission had heard from the residents on the great service he has provided and on behalf of the Town, Mayor Dodge presented an appreciation plaque to Henry Plaisir. Present in the audience were Henry's immediate supervisors; Vicky Hollingsworth and Joseph DiGiuseppe.

Mayor Dodge reported there are several water accounts that are severely in arrears and with the assistance of Ken Cassel, new water policies are being developed.

Mr. Ken Cassel of Severn Trent stated the base rate for a single family home is \$15.00 per month and \$24.00 per month for the multi-family dwellings. Currently there is approximately \$17,000 outstanding that is over 90 days old and one account is carrying a balance of \$8,400 with a 1.5% interest rate.

Commissioner Lambert recommended any account with 24 or more units cut-off of water service will be determined by the Commission, accounts with less than 24 units should receive a notice at 30 days for payment and notifying them cut-off of water service will take place at 90 days.

Commissioner Maggiore suggested all residents including multi-family units should be sent a certified letter with this new policy.

Mayor Dodge stated Town Attorney Doody will review the drafted policy and the Commission could finalize it at the April meeting.

**10. POLICE DEPARTMENT**

Chief Nagy reported overall it was a quiet month and the crosswalk signs have been installed and stated he is continues to receive calls from residents on this and announced there will be two more studies conducted.

**11. ADMINISTRATION**

The Town Clerk reported the new file cabinets have been filled still leaving a number of boxed files to be stored. The Town Clerk will be meeting with Julio Briceno to determine where the new shelving will be placed.

**12. SANITATION/RECYCLING**

Commissioner Maggiore reported there were only 12 complaints for the month of February and inquired if the small truck is ever used in town.

Mr. Carlos Verney Government Affairs for Choice Environmental stated he did not receive a copy of the complaint log and the small truck is being used for properties with pavers and or for the condominiums that had requested the small truck be used.

Mayor Dodge stated he is being copied on each email that has been sent out by the Town Clerk and believes if Mr. Verney is not receiving this information, then that is an internal communication issue within Choice. Mayor Dodge stated for the record he had received calls from the homeowners regarding the damage caused to their multi-family structure remains unresolved. Various representatives from Choice Environmental visited the site and it should not be taking 4-5 months to resolve this issue. Mayor Dodge concluded the Town's notice of failure to deliver remains open.

Mr. Verney assured Mayor Dodge payment will be taken care of no later than this Friday and he believed the notice of failure to deliver only pertained to the weight scale and no other issues.

Town Attorney Doody stated the notice of failure to deliver was generated because the trucks were not utilizing the town's scale. Going forward you had heard the complaints brought forward by the Commission; one particular issue is compensation to a home owners association. Town Attorney Doody stated for the record and clarification, the Commission as it stands is not in agreement that you have cured your default.

Mr. Ken Cassel of Severn Trent reported for auditing purposes, the town is contracted with Choice Environmental and they were acquired by WSI (Waste Services, Inc.) and official notice has not been received stating this.

Town Attorney Doody advised Mr. Carlo Verney the Town of Hillsboro Beach needs to hear from Mr. Grant Smith on this matter and the letter should indicate Waste Services Inc. (WSI) will honor the contract the Town entered into with Choice Environmental.

Mayor Dodge presented a Civic Leader Award to the family of Carlo Travossi.

### 13. TRANSPORTATION

#### a. Community Bus - Update

Commissioner Garcia reported the average ridership is 70 passengers per day / 11 passengers per hour. Commission Garcia requested the Town Clerk to find out what the additional cost would be to have service on Saturdays.

#### b. Metropolitan Planning Organization (MPO)

Commissioner Garcia stated he would like for Redevelopment Management Associates to provide the Commission on what types grants that are becoming available to smaller municipalities

Ms. Natasha Alfonso introduce Mr. Peter Moore of Chen Moore & Associates a 26 year old engineering firm who is currently working with RMA on various projects

Mr. Peter Moore, spoke about the transportation alternative program applications due in 2013 would be for project funding in FY 2016/17. This particular program is for on-road and off-road for pedestrians and cyclist such as sidewalks and lighting. Mr. Moore provided some basic information requirement to make application in 2013 for a project to be funded during the fiscal year of 2016/17.

Mayor Dodge stated long range planning will be added to next month's agenda.

Commissioner Garcia reported the Hillsboro Inlet Bridge maintenance work will begin the

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summer of 2014.

c. Community Bus Driver Recognition

Due to time constraints of the bus schedule, Henry Plaisir Community Bus Driver was recognized under #9 Finance.

**14. CONSERVATION/ENERGY**

Commissioner Garcia reported he had contacted FPL for an energy survey and is waiting for the completed Lobbyist form to be returned before meeting with representatives.

Mayor Dodge stated we may want to consider solar for the water treatment plant.

**15. LEGAL**

Town Attorney Doody reported he has worked on the Advisory Opinion and if Commission Garcia had any questions he should contact him.

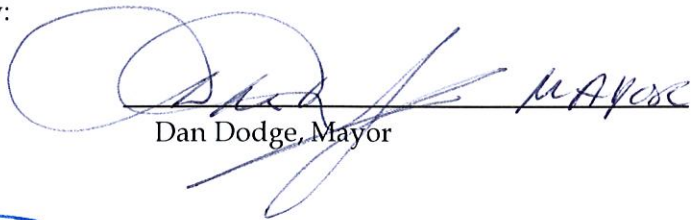
**COMMISSIONER'S COMMUNICATION - NON AGENDA ITEMS ONLY**

Vice Mayor Schubert inquired about a resolution for charitable organizations

Having no further business, the meeting adjourned at 11:03 AM.

**ADOPTED THIS 2<sup>nd</sup> DAY OF April 2013.**

By:



Dan Dodge, Mayor

ATTEST:



Jean-Marie Mark, Town Clerk