



**MINUTES  
TOWN OF HILLSBORO BEACH  
REGULAR MEETING OF THE TOWN COMMISSION  
AUGUST 07, 2012**

**TUESDAY**

**9:00AM**

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**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

The Mayor called the meeting to order at 9:00 AM. The Town Clerk called the roll with the Commission members and staff present as listed below, followed by the Pledge of Allegiance.

**Town Commission:**

Mayor Dan Dodge	Commissioner Javier Garcia
Vice Mayor Claire Schubert	Commissioner Dick Maggione
Commissioner Jim Lambert - Absent	

**Town Staff:**

Town Clerk Jean-Marie Mark	Deputy Town Clerk, Irene George
Town Attorney D.J. Doody	Chief Thomas Nagy

**1. BEACH**

- a. U.S. Army Corps of Engineer regarding mitigation for the unanticipated sand release on March 31, 2011.

Vice Mayor Schubert reported the U.S. Army Corps of Engineer has agreed to the mitigation for the unanticipated sand release associated with the Hillsboro/Deerfield Beach Renourishment Project, a \$7,500 donation to the College of Marine Science at the University of South Florida. The \$7,500 donation will be used to fund graduate student research specifically focused on the identification of potential habitat for *Acropora* spp. corals on reefs in Florida, Puerto Rico and the U.S. Virgin Islands.

Ms. Penny Cutt of Coastal Systems International (CSI) reported she will coordinate with Great Lakes Dredge & Dock (GLD&D) and GLD&D are aware of the \$7,500 will be deducted from the balanced owed.

*Vice Mayor Schubert made a motion for the Town to make a donation in the amount of \$7,500 to the College of Marine Science at the University of South Florida. Commissioner Garcia seconded the motion, which passed unanimously.*

- b. Meeting of July 19, 2012 with the City of Boca Raton and the City of Deerfield Beach regarding the dredging of the ebb shoal.

Vice Mayor Schubert reported she had met with the City of Boca Raton, City of Deerfield Beach and CSI on July 19, 2012, and the City of Boca Raton had expressed interest in working with the Town of Hillsboro Beach on a future dredge in 2015/2016. Vice Mayor Schubert referenced the minutes of the meeting, which were attached to the agenda.

Town Attorney Doody stated on a legal perspective the meeting of July is the first step and if the Town agrees an interlocal agreement would be entered into the City of Boca Raton and the City of Deerfield Beach with the Town on the cost of the dredge and mobilization.

Vice Mayor Schubert's letter to the Department of Environmental Protection had been updated advising them about the potential project.

Ms. Penny Cutt reported there is approximately 411,000 cubic yards of sand in the ebb shoal and believes there would be sufficient amount of sand for all three municipalities. Ms. Cutt stated she will provide more information at the September meeting on the potential cost share and permitting on mobilization.

There was a general consensus on the approval of the minutes provided.

## **2. 1160 HILLSBORO MILE - ISLAND HOUSE BRIDGE DISCUSSION**

Mayor Dodge questioned as to how the Town should move forward with the repair of the Island House Bridge and potentially transferring the ownership of the bridge back to the Island House.

Mr. Joe Germano, resident of 1160 Hillsboro Mile and the most recent past president of the Home Owners Association had been authorized by the current board to be the representative. Mr. Germano provided a copy of the authorization letter to the Town Clerk.

Mr. Germano reported with the bridge deficiencies, the cost estimates on the repairs start at \$125,000 to upwards of \$175,000 without permitting fees. The Island House does not have any resources for financial assistance whereas the Town receives approximately \$40,000 a year from the local Gas Tax. Mr. Germano stated the bridge will need continuous maintenance and repairs and if the Town is in agreement, Mr. Germano would recommend to the board of directors to accept an amount of \$185,000 for ownership of the bridge and bear all future maintenance and repair costs.

Vice Mayor Schubert recommended the amount of \$160,000 which would be equivalent to four (4) years worth of the gas tax.

Mr. Germano stated he would advise the board members of the \$160,000 offer and advised someone would be back in touch with the Commission.

There was a general consensus to authorize Mayor Dodge to finalize the agreement with the Island House.

## **3. REVIEW OF; PLANNING CONSULTANT, SEVERN TRENT AND TOWN CLERK**

Mayor Dodge stated the Planning Consultant Walter Keller has been with the Town for a long time and believes it would be wise to go out to bid to see if the Town could save some money.

There was a general consensus to proceed with a RFP for the Planning Consultant

Mayor Dodge recounted he had requested Commissioner Maggiore to look for ways the Town could be more efficient and also to reduce expenditures. Although Severn Trent has provided stability, to reduce the expense the Town may want to possibly consider taking back the accounts payables/receivables and maybe even payroll back from Severn Trent and broaden the responsibilities of the Town Clerk. There are two (2) positions here in Town Hall and perhaps the two can share the responsibilities.

Commissioner Maggiore stated in order to not raise taxes and we are looking to hire another police officer, the Town needs to cut some expenses and recommended the payroll be outsourced specifically to a payroll processing company. The Town currently is paying Severn Trent

approximately \$75,000 a year for their services.

Mayor Dodge noted the Town is not looking to eliminate Severn Trent but suggested the current staff to take on more responsibility. Mayor Dodge requested Commissioner Maggiore to obtain a price breakdown from Severn Trent.

**COMMISSIONER'S COMMUNICATION - NON AGENDA ITEMS ONLY**

Commissioner Garcia reported he is working with Town Attorney Doody on revising an ordinance to move the buoys further out.

Vice Mayor Schubert stated she had received an email about recognizing September as Hunger Month and would like to consider a proclamation.

Commissioner Garcia will explore the validity of this organization.

Having no further business, the meeting adjourned at 10:15 AM.

ADOPTED THIS 11<sup>th</sup> DAY OF October 2012.

By:

  
\_\_\_\_\_  
Dan Dodge, Mayor

ATTEST:

  
\_\_\_\_\_  
Jean-Marie Mark, Town Clerk

Minutes Amended and approved on:

ADOPTED THIS 05<sup>th</sup> DAY OF November 2012.

By:

  
\_\_\_\_\_  
Dan Dodge, Mayor

*Nov. 07, 2012*

ATTEST:

  
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Jean-Marie Mark, Town Clerk