



MINUTES  
TOWN OF HILLSBORO BEACH  
REGULAR MEETING OF THE TOWN COMMISSION  
JULY 10, 2012

TUESDAY

9:00AM

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**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

The Mayor called the meeting to order at 9:00 AM. The Town Clerk called the roll with the Commission members and staff present as listed below, followed by the Pledge of Allegiance.

**Town Commission:**

Mayor Dan Dodge	Commissioner Jim Lambert
Vice Mayor Claire Schubert	Commissioner Dick Maggiore
Commissioner Javier Garcia	

**Town Staff:**

Town Clerk, Jean-Marie Mark	Deputy Town Clerk, Irene George
Town Attorney D.J. Doody	Chief Thomas Nagy
Walter Keller, Town Engineer/Planner	Stephen Bloom, Severn Trent

**1. APPROVAL OF MINUTES**

a. June 05, 2012, Regular Meeting  
Mayor Dodge asked if there were any additions or deletions.

*Commissioner Garcia made a motion to approve the June 05, 2012, meeting Minutes as presented. Commissioner Maggiore seconded the motion, which passed unanimously.*

b. July 02, 2012, Regular Meeting  
Mayor Dodge asked if there were any additions or deletions.

Vice Mayor Schubert stated Town Attorney D.J. Doody and Ms. Theresa Hudson, Enforcement Branch Chief of the U.S. Army Corps of Engineers did not participate in this conference call.

*Commissioner Maggiore made a motion to approve the July 02, 2012, Special Meeting Minutes as amended. Commissioner Garcia seconded the motion, which passed unanimously.*

At 9:18 AM Mayor Dodge announced there will be a temporary adjournment of the Regular Commission meeting and will open the Zoning Board Meeting.

**2. ZONING**

a. 1057 (Diamondhead) - Tiki Hut Variance

Town Attorney D.J. Doody swore in all those who would be testifying

Mr. Walter Keller, the Town Engineer, provided a brief history on this request and recommended approval.

*Commissioner Garcia made a motion to approve the 1057 Tiki Hut Variance as presented by Walter Keller, Town Engineer. Vice Mayor Schubert seconded the motion, which passed 4/0. Commissioner Maggiore had recused himself.*

At 9:25 AM Mayor Dodge closed the Zoning Board Meeting and reconvened the Regular Commission meeting.

**3. BUILDING**

Mr. Julio Briceno, Town of Hillsboro Beach Building Official, stated there were no problems or complaints to report. Mr. Briceno also stated permits have been issued for 1085 (main house) and 965 and the pre-construction meetings have already been conducted with the contractors and sub-contractors.

Mr. Briceno introduced Mr. Jeff Halsey, Director of Broward County Pollution Prevention, Remediation and Air Quality. Mr. Halsey provided a brief overview on the "Go Solar Challenge", reviewed the online system with pre-approved design plans and announced the single fee would be \$539.00.

**4. CODE ENFORCEMENT**

Mayor Dodge stated a report has been provided for Code Enforcement by the Town Clerk

**5. FIRE SERVICES**

Chief Chad Brocato reported there were no major incidents to report. There was an issue with 1155 and the fire pump system and all crews from Station #75 have received training on this and a Power Point training presentation will be sent out agency wide. Over the next couple of months, members of Station #75 will be in learning about the different fire systems that are in town. Chief Brocato emphasized the importance of having accurate and current contact information for each condominium in town and will be meeting with Captain Hefferon and inquire about the safety plans in general and report back to the Commission. Chief Brocato reported the annual inspections for all buildings will begin in August.

**6. CITIZEN COMMENTS - NON AGENDA ITEMS ONLY/ ALLOTMENT OF 3 MINUTES PER PERSON**

Mayor Dodge opened the meeting for citizen comments at 9:38 AM

Mr. Fred DeJacma resident and Treasurer of the LeBaron Condominium Board of Directors located at 1051 Hillsboro Mile, stated there is a water billing problem.

Mayor Dodge stated he would follow up with him later today and asked if anyone else would like to speak. Having no one else come forward, Mayor Dodge closed the Citizens Comments at 9:40 AM

**7. CONSENT AGENDA**

*Vice Mayor Schubert made a motion to approve the Consent Agenda as presented. Commissioner Lambert seconded the motion, which passed unanimously.*

**8. BEACH**

a. Beach Renourishment Project - Update

Vice Mayor Schubert reported the U.S. Army Corps of Engineer is looking favorably

towards the Town's request of a \$7,500 donation to the College of Marine Science at the University of South Florida by the Town as mitigation for the unanticipated sand release on March 31, 2011. The donation will be used to fund graduate student research specifically focused on the identification of potential habitat for *Acropora spp.* corals on the reefs in Florida, Puerto Rico and the U.S. Virgin Islands.

Vice Mayor Schubert also reported she had received an email from Robert Brantly regarding the sand bypassing requirements by Boca Raton Inlet. Vice Mayor Schubert stated this is not new information, it is good to have the confirmation.

- b. Meeting with the City of Deerfield Beach and pending discussion with the City of Boca Raton Regarding Beach Renourishment

Vice Mayor Schubert reported she had met with the City of Deerfield Beach and they are very interested in partnering with us and a meeting has been scheduled for July 19<sup>th</sup> at the City of Boca Raton.

- c. Coastal Systems International – Addendum for Continuing Consulting Services Relative to Strategic Management of Hillsboro Beach.

Ms. Penny Cutt of Coastal Systems International (CSI) the amount being requested is the same amount CSI had requested for the last budget year.

- d. Resolution No. 747 – Request for Local Government Funding for 2013-2014.

Town Attorney D.J. Doody read into record by title only.

*Commissioner Garcia made a motion to approve the Resolution No. 747 - Request for Local Government Funding for 2013-2014. Commissioner Maggiore seconded the motion, which passed unanimously.*

- e. Two Persistent Escarpment Removals

Vice Mayor Schubert reported based on the permit requirements the escarpments need to be graded.

## 9. WATER

- a. Water Plant Update

Mr. Jim Rabideau of CH2MHill reported the chemical building structure and the roof structure has been completed and the contractor continues to work on the filter and air piping. Mr. Rabideau also reported the catalactor has been ordered and will take approximately 3 months before it will be onsite, the filters are due to go live in the late fall and overall construction is remains on schedule.

- b. Authorization for Payment of Close Construction, LLC Payment Application No. 10

Mr. Jim Rabideau stated with the Commission on recess during the month of August, he is requesting consideration for an estimated \$300,000 pre-approval for the Application No. 10. Mr. Rabideau stated he reviews all pay applications and ensures the work is completed before it is

submitted to the Commission for approval.

*Vice Mayor Schubert made a motion to approve the Close Construction Pay Application No. 10 requested by Mr. Jim Rabideau of CH2MHill. Commissioner Lambert seconded the motion, which passed unanimously.*

Mayor Dodge announced the next item to be heard will be Sanitation / Recycling

13. SANITATION/RECYCLING

a. Recycling Update

Commissioner Maggiore reported the tonnage is down with a lot of the residents out of town.

b. Solid Waste & Recyclable RFP Responses

Commissioner Maggiore reported the Town had received four (4) responses to the Solid Waste & Recyclable RFP. Presentations from the following were received regarding the provision of solid waste and recyclable services:

- Waste Management
- Southern Waste
- Waste Services
- Choice Environmental

*Commissioner Maggiore made a motion to award the Solid Waste & Recyclable contract to Choice Environmental for a 1-year contract as the most responsive and responsible bidder; subject to the successful negotiations of a contract which would be subject to approval by the Town Commission with an option of a 1-year additional year with terms to be negotiated. Commissioner Lambert seconded the motion.*

Upon further discussion,

*Vice Mayor Schubert made a motion to amend the original motion to include an optional 2-year extension. Commissioner Maggiore seconded the motion, which passed unanimously.*

*Commissioner Maggiore made a motion to award the Solid Waste & Recyclable contract to Choice Environmental for a 1-year contract as the most responsive and responsible bidder; subject to the successful negotiations of a contract which would be subject to approval by the Town Commission with an option of a 2-year extension in increments of 1-year with terms to be negotiated as amended. Commissioner Lambert seconded the motion, which passed unanimously.*

At 11:00 AM Mayor Dodge announced a short break will be taken.

At 11:13 AM Mayor Dodge reconvened the meeting

c. Materials Recovery Facility - Interlocal Agreement with Broward County

Mayor Dodge announced this item will be deferred until the contract with Choice Environmental has been reviewed and approved.

d. RFP – Painting of the scale for solid waste and recycling

Commissioner Maggiore reported the cost of painting the scale would be covered with the recycling grant.

*Commissioner Maggiore made a motion to approve the RFP for the painting of the scale, to be available on July 11, 2012, to close on August 01, 2012 at Noon and opening of bids will take place at 1:30 PM with the awarding of the bids as early as possible. Commissioner Garcia seconded the motion, which passed unanimously.*

10. FINANCE

a. Severn Trent Update

Mr. Stephen Bloom of Severn Trent provided the budget hearing dates before moving on to establish the preliminary millage rate. The budget hearing dates are as follows:

- Thursday, September 13, 2012 at 5:01 PM – Tentative Budget Hearing
- Thursday, September 20, 2012 at 5:01 PM – Final Budget Hearing

b. Establishing the Preliminary Millage Rate

Mr. Bloom provided an overview on the preliminary budget that was provided to the Commission.

*Vice Mayor Schubert made a motion to set the preliminary millage rate at 3.54. Commissioner Lambert seconded the motion.*

After further discussion,

*Vice Mayor Schubert withdrew her motion to set the preliminary millage rate at 3.54.*

*Commissioner Garcia made a motion to set the preliminary millage rate at 3.8. Commissioner Lambert seconded the motion, which passed unanimously.*

Mr. Bloom confirmed the temporary millage rate at 3.8 the rollback rate would be 3.3442 and for advertising purposes the tentative budget hearing date will be on Thursday, September 13, 2012 at 5:01 PM

11. POLICE

a. Recognition – Chief Thomas Nagy

Mayor Dodge congratulated Chief Nagy on his completing the FBI National Training Academy and presented Chief Nagy a framed certificate of accomplishment.

b. Recognition – Major Jay Szesnat

Chief Nagy reported on Major Szesnat's accomplishments in his studies and receiving his Masters. Major Szesnat was unable to be present for this recognition.

c. Sea Turtle Nesting

Chief Nagy reported the Town has been noted as the best in the county for lighting. Fish & Wildlife was out last week responding to an unfounded violation. Mr. Lou Fisher has commended the Town on the Sea Turtle nesting work that has been done. Currently, the sea turtle nesting is up by eighty (80) percent.

d. Boat Patrol

e. Buoy Update

f. ATV/Beach Patrol

Chief Nagy stated he would report on the next three (3) items all together. Nine (9) buoys were re-installed last week and replacement equipment has been ordered to have the remaining five (5) buoys re-installed.

Chief Nagy reported he has received complaints to have more patrol coverage on the beach and the waterway. Staffing has been an issue and requested approval to hire an additional officer to be included in the budget process.

g. Computers

Chief Nagy reported he and his staff has a good working relationship with the new IT Company, NetStf. The new website is almost complete.

Mr. Mark Rutledge of NetStf stated more content, photographs and dialogue will be added to the Police Department's website.

h. Hurricane Preparedness

Chief Nagy reported hurricane preparedness material has been distributed.

i. Broward County Enhanced Marine Law Enforcement Grant Program

*Commissioner Lambert made a motion to approve the Broward County Enhanced Marine Law Enforcement Grant Program for the amount of \$26,200.00. Vice Mayor Schubert seconded the motion, which passed unanimously.*

**12. ADMINISTRATION**

a. 75<sup>th</sup> Anniversary

Mayor Dodge reminded everyone to give some thought towards the Town's 75<sup>th</sup> Anniversary celebration.

b. Computers

Mr. Mark Rutledge of NetStf reported he has replaced the router, hard drives and completed the migration of all emails to Google and that Town Hall will have two (2) wireless connections; one for staff and the other would be marked as "Guest" for residents. Mr. Rutledge stated the Town's website should be completed within two (2) months.

**14. TRANSPORTATION**

a. Bus Update

Commissioner Garcia reported he had attended the June Bus meeting and provided a brief overview on the stringent requirements with the Americans with Disabilities Act (ADA), Drug Testing and inspection requirements.

b. Bike Program Update

Commissioner Garcia reported the program is county wide, currently the nearest "B-Cycle" station is located in Pompano Beach and the cost per station is \$4,000.00.

c. Metropolitan Planning Organization (MPO) - Update

Commissioner Garcia reported he will be unable to attend the meeting the following day. The Trolley program will be voted on at the next meeting. The trolley will run from downtown Fort Lauderdale out to the Port Everglades and through the airport.

**15. CONSERVATION/ENERGY**

a. Natural Gas - Update

Commissioner Garcia stated he will be contacting the property manager's to find out if there is an interest in natural gas.

b. Broward Days

Commissioner Garcia reported he most recently attended their Wrap-Up Luncheon. The Broward Days organization is similar to the Florida League of Cities.

c. "Go Solar" Presentation

Mr. Jeff Halsey, Director of Broward County Pollution Prevention, Remediation and Air Quality provided the presentation at the beginning of the meeting.

**COMMISSIONER'S COMMUNICATION-NON AGENDA ITEMS ONLY**

Having no further business, the meeting adjourned at 12:36 PM

**ADOPTED THIS 11<sup>th</sup> DAY OF September 2012.**

By:

  
\_\_\_\_\_  
Dan Dodge, Mayor

ATTEST:

  
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Jean-Marie Mark, Town Clerk