



**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR MEETING OF THE TOWN COMMISSION
APRIL 03, 2012**

TUESDAY

9:00AM

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 9:00 AM. The Town Clerk called the roll with the Commission members and staff present as listed below, followed by the Pledge of Allegiance.

Town Commission:

Mayor Dan Dodge	Commissioner Javier Garcia
Vice Mayor Claire Schubert	Commissioner Dick Maggione
Commissioner Jim Lambert - Absent	

Town Staff:

Town Clerk Jean-Marie Mark	Major Jay Szesnat
Deputy Town Clerk Irene George	Town Attorney DJ Doody
Walter Keller, Town Engineer/Planner	Stephen Bloom, Severn Trent
Julio Briceno, Building Official	Chris Weatherdon, Code Enforcement

1. APPROVAL OF MINUTES

- a. Minutes of the March 6, 2012, Regular Meeting
Mayor Dodge asked if there were any additions or deletions.

Vice Mayor Schubert stated she had one insertion on page 5 after the 2nd paragraph to be included. *"Vice Mayor Schubert questioned Mr. Blankenship further about the Deerfield groins and requested additional information about the impact on altering them."*

Commissioner Maggione made a motion to approve the March 6, 2012, Meeting minutes as amended. Commissioner Lambert seconded the motion, which passed unanimously.

2. ZONING

- a. Ordinance No. 261 - Land Development Notice - 1st Reading

Mr. Walter Keller stated this is the first reading to adopt the zoning code changes, advertisement has been completed and the second reading will be scheduled for next month. Mr. Keller further stated he has not received any comments regarding the zoning code changes.

Town Attorney Doody read into record by title only, Ordinance No. 261

Mayor Dodge asked if there was anyone in the audience wishing to comment on Ordinance No. 261. With no response from the audience, Mayor Dodge closed the public hearing and asked if there was a motion.

Vice Mayor Schubert made a motion to approve Ordinance No. 261 - Land Development Notice. Commissioner Garcia seconded the motion, which passed unanimously.

2. BUILDING

Mr. Julio Briceno, Building Official stated the construction site at 935 has received approval from the Department of Transportation to close a portion of A1A on Monday, April 23 and it is anticipated it would be 4 days or less to complete the required work.

Mr. Briceno also provided a brief update on the two hearings last week

- 1238 (Port de Mer) Violation for the drainage system installed without the proper permitting. Magistrate ruled they have 10 days to correct the violation or be subjected to a fine. Mr. Briceno was contacted by the building manager and they will be submitting for a permit this week.
- 1159 (Seabonay) Violation for concrete restoration and plumbing work completed without the proper permitting. Magistrate ruled they have 10 days to correct the violation or be subjected to a fine.

3. CODE ENFORCEMENT

Chris Weatherdon, Code Enforcement stated there were 4 violations

- 1161 - Walkover, currently being investigated and believes they are new
- 1223 - Walkover, currently being investigated and believes they are new
- 923 - Signage without a permit
- 925 - Signage without a permit

Mr. Julio Briceno indicated the 2012 40-year inspection report lists 3 properties; Royal Flamingo, Pieces of Eight and Opal Towers. Mr. Briceno further stated the Island House is still in non-compliance for their 2009/2010 inspection. Mr. Briceno will follow up with Jeff Day to find out if the Island House had been notified by letter.

Mayor Dodge inquired how soon next year's list can be obtained as he would like to see the residence receive more time notification on this requirement.

Mr. Briceno stated the information is only provided at the beginning of each year.

5. CITIZEN COMMENTS - NON AGENDA ITEMS ONLY/ALLOTMENT OF 3 MINUTES PER PERSON

Mayor Dodge opened the meeting for public comments at 9:17 AM

Ms. Rhea Weiss of 1149 Hillsboro Mile provided a written copy of her thoughts to the Commission relating to how these meetings are conducted and on beach renourishments.

Mr. Reneé Malès of 1155 Hillsboro Mile stated he had emailed the Commissioners a week ago with a proposed beach preservation plan and had received 3 responses. Mr. Malès reviewed the proposal and emphasized a win/win approach for the Cities of Boca Raton and Deerfield Beach.

Mr. John Carlton of 975 Hillsboro Mile questioned the format of the meeting specifically on why the Commissioners are not allowed to make any comments and believes it is a downside to the communication. Mr. Carlson passed out a handout he had prepared for the Commission.

Ms. Jenny Salus of 1155 Hillsboro Mile expressed her concerns about the beach and reminded the Commission their property lost 30' of beach during the hurricane in 2005.

Mr. Harry Ambrose of 1169 stated he agreed with the prior speakers regarding the beach. Mr. Ambrose stated he had recently experienced 2 medical emergencies and each time the Hillsboro Police Department response time was tremendous and most recently he received a telephone call from the department asking how I was feeling and wanted to publicly recognize the work the Police Department is doing and the assistance he had received. Mr. Ambrose also commended Sara Jane and the Town Clerk for their assistance in recovering some records that provided the Hillsboro Windsor a substantial financial savings.

Mayor Dodge closed the meeting for public comments at 9:28 AM

6. **CONSENT AGENDA**

Commissioner Garcia requested items #6i and #6j be pulled from the consent agenda.

Vice Mayor Schubert requested items #6c and #6a be pulled from the consent agenda.

Vice Mayor Schubert made a motion to approve the Consent Agenda minus Items #6a, #6c, #6i and #6j. Commissioner Garcia seconded the motion, which passed unanimously.

Vice Mayor Schubert apologized she had meant #6b not #6a. Vice Mayor Schubert indicated the spreadsheet would be easier to view if it were in color.

Vice Mayor Schubert reference item #6c and inquired about the hours for continuing consultant services.

Ms. Penny Cutt of Coastal Systems International stated the hours were for Task 24 for the recommendation report.

Vice Mayor Schubert made a motion to approve the Consent Agenda minus Items #6b, #6c. Commissioner Garcia seconded the motion, which passed unanimously.

Commissioner Garcia inquired Chief Borcato about the Fire Report.

Chief Borcato provided a brief overview of the Fire Report and stated if the Commission wanted a more detailed explanation, to let him know.

Commissioner Lambert stated he did not have any updates under Fire Services

Commissioner Garcia referred to item #6j Police Department Report and indicated the numbers are considerably higher than last year.

Major Szesnat stated a new program went into effect in January where the department will contact the resident to see how they are doing and since the program began, they have received a lot of positive feedback, such as the one received from Mr. Harry Ambrose.

Mayor Dodge stated the number of security checks have increased as preventive maintenance is always a wise choice. Mayor Dodge also inquired about the 4'x11' oil slick that was found on the beach.

Major Szesnat stated the Coast Guard was contacted and was able to get it all cleaned up. The Coast Guard will test a sample of the oil slick and be able to determine where it came from.

Commissioner Garcia made a motion to approve the Consent Agenda minus Items #6i and #6j. Commissioner Lambert seconded the motion, which passed unanimously.

7. **BEACH**

a. Beach Renourishment Project Update

Vice Mayor Schubert provided a brief updated on the following:

- Beach Workshop scheduled for Thursday, April 12 at 6:00 PM here in Town Hall
- Earth Day plans are moving forward nicely. Met with representatives from Keep Broward Beautiful last week. For the day of the event there will be several vendors on hand, Commissioners will be on the beach, music and a BBQ
- Contacted Boca Raton regarding the limiting factor for their latest dredging project was how much sand they can put on their beach. We may or may not need their cooperation to get the sand.
- Have heard back from Mr. Eric Meyers from Broward County regarding his staff's review on the hot spot study. This will be included at the beach workshop

b. Dune Planting Grant

Vice Mayor Schubert stated this is an annual grant and if we start now we can respond to it for next year.

Mayor Dodge indicated he understood the complexity involved and the town would need private property owner's approval and their financial commitment. Mayor Dodge also thanked the Town Clerk, Vice Mayor Schubert and Commissioner Lambert for providing the records for the Hillsboro Inlet and Boca reports. The Mayor will work with the Town Clerk on a spreadsheet showing the volumes for Boca and the Hillsboro Inlet to determine the difference.

Ms. Penny Cutt of Coastal Systems International indicated per the permit requirements, the escarpments need to be graded and will coordinate with the Beach Rakers and request they keep us informed on what is being done.

8. Water

a. Water Plant Update - CH2MHill

Mr. Rick Morales of CH2MHill referred to the monthly report and stated the filters will be installed this month. The new pumps for the Beach Pump Station are scheduled to be here by July. Staff has met with Mr. Julio Briceno to review the requirements and drawings. All work that is to be done will be inside the beach pump station.

Mr. Morales further stated Commissioner Lambert participated in the meeting with the City of Pompano Beach and ultimately Commissioner Lambert was able to successfully have the landscaping requirements reduced considerably. It was agreed to the clearing and scrubbing of the exotic plants and will be contacting Severn Trent to assist with any grants that may be available.

Mayor Dodge inquired about the installation of the generators with the hurricane season to start in June. Current generators require a manual start-up.

Mr. Jim Rabideau stated the approved generators have been released to the manufacturer for fabrication and should arrive in June. The startup equipment is scheduled to arrive in August and anticipate a timeframe of September/October before it is fully operational.

Mayor Dodge suggested CH2MHill contact the Broward League of Cities as they will be able to provide some information on landscaping grants.

9. FINANCE

a. Severn Trent Update

Mr. Stephen Bloom provided a brief update and stated a reimbursement check for 1.25

million was received, the final audit report was received from Grau and Associates and once this audit has been finalized, Mr. Bloom recommended the Commission consider an audit firm they would be interested in using for this year.

Commissioner Maggiore requested Severn Trent handle the problem with the lost check, where the amount is accounted for on the receipt, but the bank lost the actual check.

Commissioner Maggiore briefly reviewed the memo for June 5th to establish the temporary millage rate and reminded the Commission September 13th and 20th are tentative dates for the budget hearing as these dates are subject to change.

10. **FIRE SERVICES**

This was reviewed under the consent agenda.

11. **ADMINISTRATION**

a. IT Consultant Services – RFP Responses

Mayor Dodge asked if there were any comments.

Commissioner Maggiore stated based on price, he would go with Net Stuff.

Commissioner Garcia stated he would like to see them give a presentation.

Vice Mayor Schubert indicated based on price alone, she has narrowed it down to 2; Net Stuff and Calvin, Giordano & Associates.

Town Attorney Doody stated to ensure the Commission is in compliance with the Broward County Ethics ordinance, small municipalities would be best to have a committee make a recommendation. The Commission could appoint the Town Clerk to be the committee and provide her guidelines. The Town Clerk will invite a few of the companies to give a presentation then Clerk will provide you her recommendation.

Commissioner Garcia made a motion to appoint Jean-Marie Mark, Town Clerk as the Selection Committee for the present and future RFP and invite 3 companies with the most reasonable prices for a presentation. Commissioner Lambert seconded the motion, which passed unanimously.

12. **SANITATION/RECYCLING**

a. Recycling Update

Vice Mayor Schubert indicated the town is up to 20% in recycling and just recently added for more locations.

Mayor Dodge requested Commissioner Maggiore to look into the additional cost for the large bins on wheels.

13. **TRANSPORTATION**

a. Bus Update

Commissioner Garcia requested the Town Clerk send out another bus survey.

Commissioner Garcia provided an update on the following:

- Has attended several of the MPO (Metropolitan Planning Organization) meetings and

provided an update on the "Green Light" program. A new software will be used with the intentions to improve traffic and streamline congestion. Traffic heading eastbound will have more green lights and should an emergency vehicle (PD or Fire) it will sense the demand and adjust accordingly.

- Street cars will be making a comeback. The plans include Ft. Lauderdale to the Port of Miami, Nova SE University to the Sawgrass Mills Mall. Although there is no direct impact on Hillsboro Beach, this would be a huge impact on tourism and the goal is to be able to get the street cars to the airport.
- Port Everglades expansion, Commissioner Garcia had met with FPL couple months ago and FPL continues to push for the expansion at the Port Everglades. This could provide natural gas services to this area.

14. **LEGAL**

a. Great Lakes Dredge & Dock Contract Extension

Town Attorney Doody stated the contract with GLD&D is set to expire soon and recommends the Commission approve Change Order 3 to extend their contract.

b. Resolution No. 741 - Approve Change Order No. 3 for GLD&D

Town Attorney Doody read into record Resolution No. 741 by title only.

Vice Mayor Schubert made a motion to approve Resolution No. 74 - Approve Change Order No. 3 with Great Lakes Dredge & Dock. Commissioner Maggiore seconded the motion, which passed unanimously.

COMMISSIONER'S COMMUNICATION-NON AGENDA ITEMS ONLY

Commissioner Garcia thanked the Town Clerk for providing all agenda items through Google Documents.

Vice Mayor Schubert suggested the Commission look into the cost or do a study on effectiveness in using an Ipad or something similar.

Mayor Dodge stated it would be more efficient and a study would not be necessary as he can see the advantages but will take a bit to adjust from going from paper to a screen.

Commissioner Lambert inquired if a special application is required and although he does like the paper book, he stated he does not want an Ipad from the town, he would use his own.

Commissioner Maggiore stated he could adapt, would just need a little training.

Mayor Dodge suggested Commissioner Garcia work with the Town Clerk on this.

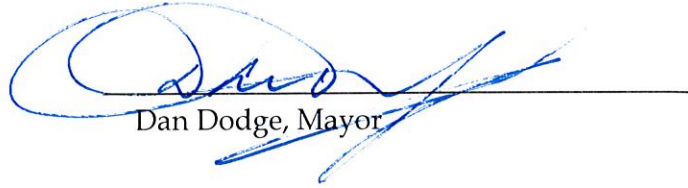
Commissioner Lambert stated the Town should be setting aside some funds each year to go towards the beach renourishments so it would not be a financial strain on the residents.

Vice Mayor Schubert stated this will be further discussed at the workshop next week.

Having no further business, the meeting adjourned at 10:48 AM

ADOPTED THIS 1ST DAY OF May 2012.

By:



Dan Dodge, Mayor

ATTEST:



Jean-Marie Mark, Town Clerk